

Penbrook Borough Council Meeting Minutes
February 3, 2020

1. Call to order

On February 3, 2020 Council President David Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and invocation by Pastor Halliday.

2. Roll Call

Councilpersons N. Shaw and V. Shaw were absent. All others were present.

3. Action on the minutes from the January 6, 2020 Council Meeting minutes.

Council President Deardorff asked for and received a motion from Councilman Margarito. Councilwoman Dry seconded. There was no discussion and the motion was voted in favor unanimously.

4. Citizen comments on the February agenda

Clyde Bateman, referring to new business item H asked if we keep police cars in service with more than seventy-five thousand miles. He was told that they are often kept in service past one hundred thousand miles. Car 1137 currently has over eighty-two thousand and isn't scheduled for replacement until 2022.

5. Resolution 2020-1 recognizing former Councilwoman Sandy Matio for her years of service both on Borough Council and the community in general.

Council President Deardorff asked for and received a motion from Jim Armbruster and seconded by Amado Margarito. There was no discussion and the motion was voted on unanimously.

6. Reports:

A. Mayor – The Mayor provided Council with the January 2020 Police Report.

B. Treasurer – Manager Hogarth read the Treasurer’s report for January 2020. A motion was made by J. Armbruster and seconded by Kevin Ramper to accept the report. It was favorably voted on unanimously.

C. Manager – Manager Hogarth reported that the 2019 Liquid Fuels audit was accepted by PenDOT, the LED street light project is wrapping up and the Police Department LED project will be starting soon. There was a failed search for the Public Works Department employee when the two qualified candidates declined the job. Another search will start immediately.

D. Solicitor – No report

E. STEMS – Council President Deardorff read the report sent by STEMS

F. Fire Chief – Chief Musser read the report

G. Committees

i. Codes – Council President Deardorff read the codes report

ii. Public Safety – EMC Rhoads listed Council members Ramper, Stokes and V. Shaw for the February order of succession. Rhoads met with public works employee Todd Zwigart as a possible successor to Rhoads when he retires in April. And there seems to be issues again with the emergency notification siren.

iii. Parks and Property – Councilman Stokes reported a turnout of 13 people at the last parks meeting and the next meeting will be on February 12 at 6:30pm

iv. Public Works – Council President Deardorff reported that PW Supervisor is recovering from successful surgery. Matt Lemmon, an HVAC contractor has been put on the Borough’s insurance as a temporary emergency snow plow driver while the supervisor is out.

v. Personnel – As mentioned, there will be another advertisement for the public works position after the failed search. Councilman Ramper asked about the part time position for property maintenance issues. Manager Hogarth will need more direction and information from Council before proceeding.

vi. Community and Government – Councilman Armbruster reminded everyone that articles for the newsletter are due by February 21.

vii. Budget – Councilman Armbruster talked about the three upcoming Resolutions to be voted on regarding the County providing tax collection services.

viii. Authority – Councilperson Dry reported that the next Authority meeting is scheduled for February 19 at 6:30pm and at the January meeting the officers were voted on and remain the same as the previous term.

7. New Business

A. Approve or reject a motion to re-open the 2020 budget changing the general fund Manager's salary (01.401.120) to \$10,625, the general fund codes officer salary (01.413.120) to \$47,000.00 and the sewer fund Manager's salary (08.429.120) to \$10, 625.00. Armbruster made a motion to accept, seconded by Dry and voted unanimously by all.

B. Approve or reject a motion to appoint the Dauphin County Tax Collection Office to collect taxes in accordance with the agreement found in the council packets through the first Monday in January 2022, Resolution 2020-7. A motion was made by Armbruster, seconded by Margarito and voted unanimously by all.

C. Approve or reject Resolution 2020-3 exonerating Frederick Pace, Borough Tax Collector, full and final settlement of the 2019 Real Estate and Fire Protection Tax. A motion to approve was made by Ramper, seconded by Deardorff and unanimously voted.

D. Approve or reject Resolution 2020-4 exonerating Frederick Pace, Borough Tax Collector, full and final settlement of the 2019 Municipal Solid Waste Fee. A motion to approve was made by Dry, seconded by Margarito and voted unanimously.

E. Approve or reject Resolution 2020-5 exonerating Frederick Pace, Borough Tax Collector, full and final settlement of the 2019 Sewer Rental. A motion was made to approve by Ramper, seconded by Stokes and unanimously voted by all.

F. Approve or reject Resolution 2020-6 releasing the Borough owned H&K pistol valued at less than \$1,000.00 so it can be transferred to retired Officer David Dombrowsky as stated in the collective bargaining agreement between the Borough and the Police Union. A motion to approve was made by Armbruster, seconded by Margarito and unanimously voted by all.

G. Approve or reject the employment letter of agreement between the Borough and Joseph Hogarth for the positions of Police Chief and Borough Manager from January 3, 2020 to January 3, 2022. A motion to approve was made by Deardorff and seconded by Ramper. It was voted unanimously by all.

H. Approve or reject the addition of vehicle warranty coverage for new car 1136 from 75,000 miles to 100,000 miles for an additional cost of \$395.00. A motion to approve was made by Margarito, seconded by Dry and voted unanimously by all.

8. Citizens to be heard

A. D.K. Parsons said he was satisfied that his complaint from last month was addressed but is still seeing an accumulation of trash he believes is coming from business in the area of 25th and Walnut streets.

B. Clyde Bateman said he didn't believe Republic Services mailed out a calendar of collection dates. They did and there are extra at the Borough office. He asked how many police cars the Borough owned. 4 counting the one that has not yet been put in service. He asked about the status of Asylum Run sewer line project which is nearing completion. And finally he asked if people were being held responsible for not clearing ice and snow from their sidewalks. According to the Codes report there were four complaints dealt with by the codes officer in January.

C. Former Mayor Miller (5943 Devonshire Hgts Rd) thanked Council for their willingness to honor Councilwoman Matio and gave a brief history of her and Matio's work with the community over the years.

9. Council comments: All council members thanked everyone for coming out to the meeting. The Mayor thanked the fire department members for their service to the community. Ramper and Deardorff thanked Bob Rhoads for his 25 years of service to Penbrook as the Emergency Management Coordinator.

10. Action on the bills to be paid:

A motion was made by Ramper to pay the bills. It was seconded by Margarito and voted in favor unanimously.

11. Adjournment:

A motion was made by Dry to adjourn the meeting at 7:20pm. It was seconded by Stokes and voted in favor unanimously.

Respectfully submitted,

Joseph Hogarth
Borough Manager and Municipal Secretary