

**Penbrook Borough  
Council Meeting  
December 3, 2018  
7:30 PM**

1. Call to Order

A. Salute to the Flag followed by a moment of silence.

B. Roll Call

2. Action on the minutes from the November 5, 2018 Council Meeting

3. Action on the minutes from the November 19, 2018 Caucus Meeting

4. Citizen comments on agenda items

5. Reports:

A. Mayor

B. Treasurer

C. Manager

D. Solicitor

E. Fire Chief

F. Committees:

i. Codes

ii. Public Safety

iii. Parks and Properties

iv. Public Works

v. Personnel

vi. Community and Government

vii. Budget

viii. Penbrook Authority

6. New Business:

A. Approve or reject the recommendation to accept the lowest responsible bidder, John Claar Excavating in the amount of \$396,128 with the alternate bid specs for the construction of the Asylum Run Trail/Road Construction for the Asylum Run Sewer project.

B. Approve or reject the motion to accept the Independent Auditor's Report from Zelenkofske Axelrod, LLC for their report of the 2017 financial activities of the Borough of Penbrook.

C. Approve or reject the motion to forward the Handicap Parking Space Request for 2813 Penbrook Avenue to the Penbrook Police Department for evaluation.

D. Approve or reject the recommendation from the Civil Service Commission to accept the updates to their Rule and Regulations.

E. Approve or reject the motion to approve the 2019 contract with the Harrisburg Humane Society contract.

F. Approve or reject the motion for the recommendation to payout 50% of the accumulated comp-time to the applicable police officers before the end of 2018.

G. Approve or reject the motion to accept Ordinance 2018-03 setting the tax rate for general purposes on all real property in the Borough at 10.2 mills or \$1.02 and for fire protection at 1.0 mills or \$0.10 for each \$100.00 of assessed valuation.

H. Approve or reject the motion to accept Ordinance 2018-04 setting the Sanitary Sewer Fee at \$450.00 for Class I users and a minimum of \$500.00 for all Class II users of the system.

I. Approve or reject the motion to accept the 2019 Budget.

J. Approve or reject the motion to accept Resolution 2018-14 recognizing the retirement of Chief David Hiester.

K. Approve or reject the motion to accept Resolution 2018-15 to establish the fee in the amount of \$265.00 per dwelling unit per year for the collection of solid waste and recyclables for the year of 2019 and beyond with Republic Services.

L. Approve or reject the motion to accept Resolution 2018-16 recognizing the retirement of Officer Stephen Mowery.

M. Approve or reject the motion to make a conditional offer of employment to Courtnee Leggore for full-time employment with the Penbrook Police Department.

N. Approve or reject the motion to make a conditional offer of employment to the candidate Council is recommending for the vacant full-time officer with the Penbrook Police Department.

O. Approve or reject the motion to appoint the individual recommended by Council to serve out the remainder of the term through December 2019 for the 1<sup>st</sup> Ward Council member vacancy.

7. Visitors to be heard.

8. Comments of Elected Officials.

9. Action on the bills to be paid.

10. Adjourn