

1. Call to Order:

On September 5, 2018 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of Matio, Armbruster and Sweger.

2. Action on August 6, 2018 Minutes:

A motion was made by Deardorff to have the minutes from the August 6, 2018 Council meeting approved and it was seconded by Copley. The motion was unanimously approved.

3. Citizen Comments:

Clyde Bateman – Mr. Bateman expressed his appreciation for the Borough addressing the issues on the Walnut St. property. He also brought to Council's attention a vehicle on Elm Street with the back window broken out as a safety hazard. He brought up the topic of seeing a Penbrook Police Officer playing solitaire while on evening patrol. Ramper questioned when this happened and Mr. Bateman mentioned several weeks ago. The Mayor was going to look into this matter.

4. Reports:

A. Mayor – The Mayor provided Council with the August Police Report. Two part-time officer candidates have been interviewed and background checks are being performed. About half of the background checks have been performed on the full-time officer candidates. The Mayor requested the topic of safety vests be added to the September 17, 2018 Caucus meeting for discussion. The Police Chief provided an update on the 'Walk with a Doc' initiative which was held earlier today in the Borough. A nutritionist from Giant Foods also attended and provided healthy eating recommendations. This was all funded by a mini grant received from Benecon and tied in with the Safety Committee, Parks & Recreation Committee and is assisting our employees maintain their health.

B. Treasurer – Secretary Eberly read the Treasurer's report for August 2018. A motion was made by McDonald and seconded by Shaw to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly reported that Penbrook will be hosting a HazMat/MS4 training session on behalf of CapCOG for local municipal members to attend on September 19, 2018. The guard rail was installed last week as the final step in the Low Volume Road grant project located at 31st and Charles. The chassis of the new Public Works Truck has arrived and is being outfitted with the extra equipment. It is anticipated this vehicle will be completed and delivered to us by the middle of September. The new leaf machine is also anticipated to arrive by the middle of October just in time for leaf season to begin. A Dauphin County Gaming grant application was submitted last week for the borough's request of \$150,000 to assist with offsetting the corresponding debt service for the financing of the Asylum Run Sewer project.

D. Solicitor – No report.

E. Fire Chief - Musser provided an overview of the fire report from the month of August 2018. He also mentioned the Fire Company submitted for a state grant this past Thursday. He would be providing a proposed budget for the Fire Company at next Monday's Budget Committee meeting. The Fire Company would also be providing the food as a fund raiser at the upcoming Keltic Festival which will be held on September 22, 2018 at the Harrisburg Postal Grounds.

F. Committees:

1. Codes – Deardorff reviewed the August 2018 recap report from the Codes Enforcement office. He also mentioned they continue to review/revise a proposed parking ordinance. Deardorff did request that Council have an executive session to discuss a legal matter.

2. Public Safety – Bob Rhoads mentioned the Council members in charge in the event of an emergency during the Month of September are Deardorff, Ramper and McDonald. He cautioned that hurricane season is upon us and they are projecting a busy season. PEMA has hit the minimum threshold for reimbursement of flood damage from earlier this summer. The preliminary indications are possibly receipt of 75% of these out of pocket costs. Discussion was held about the fire siren mounted on the borough building currently not working and various options depending on the outcome of the diagnostic being done by K&C Communications on the existing system.

3. Parks & Property – McDonald reported that later in the meeting Council would be voting on the proposed Elm St. Station Park project. DCNR is requiring signage be erected in the Elm Street Station Park mentioning the funding. The next meeting will be next Wednesday at 6:30pm in the Caucus Room.

4. Public Works- Shaw mentioned that the new truck has arrived and is being outfitted with the extra equipment ordered. It should be completed later in the month and the new leaf machine is expected to arrive in early October.

5. Personnel – No report.

6. Community & Government – Shaw thanked all who participated in making NNO a success. A total of 65 book bags were distributed to Penbrook children in time for the school year to begin. Several volunteers were signed up for various initiatives as a result of this event. Tickets are available for the upcoming Penbrook School Reunion at the Borough Office. Planning has begun for the Halloween Party for children 12 years old and under which is scheduled for October 27, 2018 from 3:00-5:00PM in the Borough Building.

7. Budget – Eberly distributed a summary report through August, 2018, which was submitted by Armbruster. He reminded everyone that the next Budget Committee meeting was scheduled on Monday evening at 6:30PM in the Caucus Room and the Fire Company would propose their budget for 2019.

8. Authority- A rain barrel was donated and given out at the NNO event. McDonald mentioned that Councilman Armbruster submitted his resignation from the Authority and is on the agenda to later accept. The remaining 125+ outstanding 2017/18 Storm Water Authority bills were mailed to residents still having a balance owed. The next Authority meeting is scheduled for September 19, 2018 at 6:30PM.

5. New Business:

- A. A motion was made by McDonald, seconded by Copley to accept the resignation of Jim Armbruster from serving on the Penbrook Authority Board. The motion to approve this request passed unanimously.
- B. A motion was made by Deardorff, seconded by McDonald to approve the recommendation to have Nate Shaw serve out the remainder of the term of the recently vacated Penbrook Authority Board position. The motion to approve this request passed unanimously.
- C. A motion was made by Ramper, seconded by Deardorff to approve Resolution 2018-07 acknowledging the biennial review of the Emergency Operations Plan for the Borough of Penbrook. The motion to approve this request passed unanimously.
- D. A motion was made by McDonald, seconded by Shaw to approve the proposed Elm Street Station Park renovation plan submitted by E. Black Associates. The motion to approve this request passed unanimously.

- E. A motion was made by Deardorff, seconded by Shaw to approve Resolution 2018-08 to extend the existing contract with Republic Services for handling the recycling, trash and lawn waste removal from the Borough of Penbrook with a rate increase per home to the \$277.00 annual charge. This extension would begin effective January 1, 2019 and run through December 31, 2019. The motion to approve this request passed unanimously.
- F. A motion was made by Copley, seconded by Deardorff to accept the receipt of the 2019 Minimum Municipal Obligations for both the Police and Non-Union Pension Plans. The motion to approve this request passed unanimously.
- G. A motion was made by Deardorff, seconded by McDonald to approve Resolution 2018-09 for the Proclamation to be issued to the Penbrook United Church of Christ in recognition and celebration of their 125th year anniversary, which will be recognized on September 30, 2018. The motion to approve this request passed unanimously.
- H. A motion was made by Deardorff, seconded by McDonald to accept the low quote of \$16,000.00 received from Arney Bros. Inc. and funded by the Storm Water Authority to remove and replace 4 stormwater inlets as well as repair the sinkhole along Ludwig Street, between 26th and 27th Streets. The motion to approve this request passed unanimously.

6. Visitors Comments:

Eva Wise – Ms. Wise questioned the earlier approved Republic Services increase to the recycling and trash rate.

Rick Levandusky – Spoke on behalf of PRI and reminded everyone of the Property of Merit program currently happening within the Borough, specifically the "People's Choice Awards". He also invited Council members to attend the October 3, 2018 at 6:30PM Property of Merit reception.

7. Comments from Elected Officials:

A. Copley– Thanked everyone for attending the meeting tonight. He also mentioned the Civil Service Commission was meeting on Wednesday, September 19, 2018 at 6:30PM in the Caucus Room.

B. Shaw– Thanked everyone for attending and for all the participants for the NNO initiative.

C. Deardorff– Thanked everyone for attending tonight's meeting and for all the police and fire company member do for the Borough.

D. Ramper– Thanked everyone for attending and for the Police, Codes, Public Works, Council and Fire Department for their efforts. He mentioned special recognition to the Chief, the Police, the Mayor and the Public Works members for making NNO a great success.

8. Action on the Bills to be Paid:

A motion was made by McDonald, seconded by Shaw to pay the bills. The motion passed unanimously.

9. Adjourn:

A motion was made by Ramper, seconded by Shaw to adjourn at 9:10PM. The motion passed unanimously.