

1. Call to Order:

On June 4, 2018 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of Mayor Miller.

2. Action on May 7, 2018 Minutes:

A motion was made by Matio to have the minutes from the May 7, 2018 Council meeting approved and it was seconded by Shaw. The motion was unanimously approved.

3. Action on May 21, 2018 Minutes:

A motion was made by Armbruster to have the minutes from the May 21, 2018 Caucus meeting approved and it was seconded by Sweger. The motion was unanimously approved.

4. Citizen Comments:

Clyde Bateman thanked whoever called PP&L for the street light which was not operating. He also expressed appreciation to Sweger and Eberly for coordinating the Rain Barrel Workshop. He also requested the police officers to speak to borough kids about using safety helmets while riding bicycles and obeying stop signs.

5. Reports:

A. Mayor - Chief Hiester provided the police report for May in the absence of the Mayor.

B. Treasurer – Secretary Eberly read the Treasurer's report for May 2018. A motion was made by Armbruster and seconded by Deardorff to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly thanked the Public Works team for their mowing efforts between rain events. He also expressed appreciation to Armbruster for his efforts in compiling the Authority files to transition to Keystone Collections for the upcoming outsourcing of 2018/19 Stormwater Fees.

D. Solicitor – No report.

E. Fire Chief- Musser provided an overview of the fire report from the month of May.

F. Committees:

1. Codes – Deardorff provided an overview of the Codes Department Report for the month of April. Council can expect a monthly report from this area in the future.
2. Public Safety – Matio mentioned this is the start of the hurricane season and to be aware of ticks and mosquitos during this time of year. Order of Succession for the month of June is Sweger, Armbruster and Copley.
3. Parks & Property – The Summer Program is scheduled to begin the last week in June. Registration forms are available online and in the Borough Office with a deadline of June 15, 2018. On June 5, 2018 Ed Black Associates will be meeting to discuss ADA issues at Elm Street and Little Valley Parks.
4. Public Works – A replacement door at the Public Works Building has been ordered. Work will begin on June 5, 2018 to begin installing speed lines on Walnut Street. Bob Arney is scheduled to begin work repairing the Asylum Run sewer line on June 6, 2018.
5. Personnel – An Executive Session was called by President Ramper to discuss personnel matters relating to the Authority.
6. Community & Government – A reminder was made to drop off back to school items to the borough office. August 7, 2018 from 6:00-8:00PM is our National Night Out event at Community Park. The Property of Merit program is approaching. The newsletter is being finished up and will be at the printers later this week. Leos will be delivering this item to residents of Penbrook.
7. Budget – A summary report was briefly reviewed highlighted by Armbruster. He recommended reviewing paying down the Compensatory liability earned by police officers to reduce the liability to the Borough.
8. Authority- The next Authority meeting is scheduled for June 20, 2018 at 6:30 PM. The rain barrel workshop scheduled through DCCR on June 2, 2018 was successful with many residents attending receiving a free rain barrel. The annual 2018/19 budget continues to be worked on for the upcoming fiscal year. An Authority Board member vacancy has been left by Vicky Dougherty and two residents are being considered for her replacement. Council and the Authority met with local legislators and their staffs along with DEP representatives to discuss the being exempted from this DEP mandate and other stormwater challenges.

## 6. New Business:

A. A motion was made by Armbruster, seconded by Matio to deny the request for a handicap parking space at 110 S. 29<sup>th</sup> Street. The motion to deny this request passed unanimously.

B. A motion was made by Armbruster, seconded by Copley to deny the request for a handicap parking space at 2523 Boas Street. The motion to deny this request passed unanimously.

C. A motion was made by Matio, seconded by Armbruster to approve the quote from Zelenkoske Axelrod, LLC in the amount of \$8,500.00 for a one year contract to conduct an audit of the 2017 Commonwealth of Pennsylvania Municipal Audit and Financial Report (DCED Form) and provide footnotes for the Borough. The motion passed unanimously.

D. A motion was made by Matio, seconded by Ramper to approve the Penbrook Athletic Association lease agreement for the use of the Penbrook's baseball fields for 2018. This motion was passed unanimously.

E. A motion was made by Sweger, seconded by Armbruster to approve moving the two candidates interviewed by the Council to the Penbrook Authority for interviews. This motion was passed unanimously.

F. A motion was made by Armbruster, seconded by Sweger to approve the recommendation of Christie Gardner to fill the Penbrook Revitalization Inc. (PRI) vacancy on the PRI Board. This motion was passed unanimously.

G. A motion was made by Matio, seconded by Deardorff to approve the recommendation of James Crum to fill the Penbrook Revitalization Inc. (PRI) vacancy on the PRI Board. This motion was passed unanimously.

H. A motion was made by Deardorff, seconded by Sweger to approve Dwayne Herb to fill the Property Maintenance Code Board of Appeals Board vacancy with a term expiring on December 31, 2019. This motion was passed unanimously.

I. A motion was made by Deardorff, seconded by Sweger to approve Jason Musser to fill the Property Maintenance Code Board of Appeals Board vacancy with a term expiring on December 31, 2019. This motion was passed unanimously.

J. A motion was made by Matio, seconded by Shaw to approve Karen Moraski to fill the Property Maintenance Code Board of Appeals Board vacancy with a term expiring on December 31, 2021. This motion was passed unanimously.

K. A motion was made by Matio, seconded by Shaw to approve the list of handicap parking spaces recommended being removed by the Penbrook Police Department through their annual review. This motion passed unanimously.

L. A motion was made by Armbruster, seconded by McDonald to accept the quote in the amount of \$2,735.00 by MJR Equipment for a gas powered post hole driver, which will be paid out of the Highway-Liquid Fuels Fund. This motion passed unanimously.

#### 7. Visitors Comments:

Mary Barrows – Requested the Borough to investigate a neighbor with high grass and spoke about people not removing their trash and recycle containers off the street.

Steven Garisto – Asked about traffic on South 24<sup>th</sup> Street. Chief Hiester mentioned a traffic study was conducted about a year ago and the perceived dangers were not substantiated by the results. He also spoke about the dangers of fireworks which were here over New Years and Memorial Day.

Jason Musser – He explained Penbrook had an ordinance on fireworks, but the problem is catching the offenders. He also thanked Todd Zwigart for his assistance at an accident to remove a tree from the top of a car.

Clyde Bateman – Asked about the ordinance maintaining abandoned property. He also thanked the Borough for the work everyone does.

Jim Wenrich – He mentioned that a dumpster is located at 3004 Elm St. and is blocking the street. He also asked if grass needs to be cleaned up if it is blown into the street while mowing and reported debris in the backyard of 3007 Elm St. He spoke about traffic on Elm St. between 30<sup>th</sup> and 31<sup>st</sup> Streets and requested a 'slow' sign or speed bumps be installed.

Carmen Gonzalez – Carmen thanked Council for approving the PRI vacancies and announced she was elected the new PRI President. She acknowledged Ruth Moraski-Keller for serving as the PRI President for the past 12 years.

#### 8. Comments from Elected Officials:

A. Matio – Thanked everyone for attending tonight's meeting and for the volunteers that work in the Borough. She also offered a special thank you for Todd's assistance.

B. Copley – Thanked everyone for attending and thanked the Public Works Team for cutting the grass.

C. McDonald – Thanked everyone for attending tonight's meeting.

D. Shaw– Thanked everyone for attending.

E. Sweger– Thanked everyone for attending and for the applicants for the Authority board vacancies.

F. Deardorff– Thanked everyone for attending the meeting tonight, along with Carmen and Todd's efforts.

G. Ramper– Thanked everyone for attending. He also congratulated Carmen on her new role and thanked the volunteers. He mentioned to Mr. Garisto that his concerns will be passed on the Mayor and will ask the Police Department for a copy of the traffic study on S. 24<sup>th</sup> Street. He mentioned parents need to be responsible for their children.

9. Action on the Bills to be Paid:

A motion was made by Deardorff, seconded by McDonald to pay the bills. The motion passed unanimously.

10. Adjourn:

A motion was made by Deardorff, seconded by Shaw to adjourn at 9:25 PM. The motion passed unanimously.