

# The Penbrook Borough Authority

MINUTES: WEDNESDAY, August 21, 2024 6:30 PM

I. Welcome /Call to Order/Attendance

Hogarth \_\_\_X\_\_\_, Shaw\_\_\_X\_\_\_, Smith\_X\_\_\_, Bargo\_\_\_X\_\_\_, Stokes\_\_\_X\_\_\_, Dry\_X\_\_\_, Kern\_X

II. Pledge of Allegiance & Moment of Silence - **OBSERVED**

III. Public Comments:

\*Carmen Gonzalez – Report in Package

\*To Good to waste Campaign

\*Rain Barrel – **18 Barrels distributed.**

**Carmen presented an amazing amount of information on the “To Good to Waste Campaign.” We heard about the expansion of the Community gardens, composting station and the 52lbs of composted waste-for a 67% reduction of waste going into the landfills. These community gardens, supported by grants, will be increased to 20 plots with water pumps, security and bigger fencing. Carmen stated there were approx. 50 people at the presentation/meeting to share the information from this report.**

IV. Secretary's Report: **Prepared by Glynis Smith**

a. Minutes from the July 17, 2024, meeting for approval:

**Motion made to accept as amended by: \_\_\_Shaw\_ 2nd by: \_\_\_Dry\_\_\_ Vote passed: YES 4/0**

V. Treasurer's Report: Made by Nate Shaw

a. Stormwater Management balance, check detail, & profit and loss reports for July 2024:

**Motion made by: \_Smith\_\_\_\_\_ 2nd by: \_\_\_\_\_Bargo\_\_\_ Vote passed: YES 4/0**

VI. Manager's Report: **Presented by Joe Hogarth**

**-USG televising – the next available truck may be a week or two for 25<sup>th</sup> and Ludwig**

**-Cemetery all done and cleaned up from the tornado**

**-Stormwater is quiet at this time**

VII. Solicitor's Report/Comments: Presented by Beth Kern

a. Update on unpaid storm water fees and liens:

**-prepare for tax sale this month-all paid but 7 – still getting payments in.**

**-2632 Butler St. paid and settled; the owner was very appreciative of the outcome.**

b. Other reports/comments:

**-2906 and 2920, 2' wide property – Solicitor advised & SWA is considering, we wait to see what happens. (608.22 and 837.50 in delinquent SWA fees.)**

VIII. Engineer's Report: - **None given**

a. Storm Basin Completion Schedule:

**- A couple of items to wrap up, Blain signed and gave to Joe.**

**Motion to accept the Storm Basin is Complete Made by: \_Dry \_\_\_2<sup>nd</sup> By:\_Shaw\_ Vote Passed: YES 4/0**

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b. USG Televising Proposal:

- **See VI. Managers' report – a. point 1**

IX. Old Business:

a. MOU Draft

**-Discussion on MOU revisions and then New Revisions will be shared back to SWA for discussion. The solicitor will provide them next month.**

b. ERU Calculations  
**-TABLED**

c. 25<sup>th</sup> and Ludwig Streets Storm Pipe  
**-VI USG Notes**

X. New Business:

a. Education:

\*Approved minutes from the May 2024 Stormwater Authority meetings to be posted.

**Motion to participate in the Newspaper Advertisement for DCCD Made by: \_\_Shaw\_\_ 2<sup>nd</sup>  
by: \_\_Dry\_\_ Vote passed: YES 4/0**

\*DCCD Poster and Ad. In package.

**Motion to purchase 50 Posters from DCCD Made by: \_\_Dry\_\_ 2<sup>nd</sup> by: \_\_Shaw\_\_ Vote Passed: YES 4/0**

b. Portnoff Law

**- Has been discussed and we are retaining CGA Law for SWA.**

c. Public Works Report  
Report in Package

- **Reviewed**

XI. Public Comments: **No Public Comments**

XII. Next Meeting: Wednesday, September 18, 2024 @ 6:30 pm – Community Building

XIII. Adjourn:

Motion made by: **\_Shaw\_** 2<sup>nd</sup> by: **\_Dry\_** Vote passed: **YES 4/0**

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