

The Penbrook Borough Authority

Minutes: WEDNESDAY, July 17, 2024 6:30 PM

I. Welcome /Call to Order/Attendance

Hogarth _____, Shaw_X_, Smith_X_, Bargo_X_, Stokes_X_, Dry_X_, Kern_X_

II. Pledge of Allegiance & Moment of Silence - **Observed**

III. Public Comments: **Mark and Addison**

IV. Secretary's Report: **provided by Glynis Smith**

a. Minutes from the May 15, 2024 meeting for approval:

Motion made by: _____ Shaw _____ 2nd by: _____ DRY _____ Vote passed: YES 5/0

V. Treasurer's Report: **Presented by Nate Shaw**

a. Stormwater Management balance, check detail, & profit and loss reports for May//June 2024:

Motion made by: __DRY__ 2nd by: __Smith__ Vote passed: YES 5/0

VI. Manager's Report: No Report – **Manager not present**

VII. Solicitor's Report/Comments: Presented By Solicitor Beth Kern

a. Update on unpaid storm water fees and liens:

- **2-month report, 70 delinquent fees satisfied and positive upward progress**

-**The number of new delinquent fees are lower than previous years.**

- **will be combining legal fees with all bills.**

-**meet annually to discuss the MOU points and review for any changes.**

b. Other reports/comments:

- **SWA discussed a problematic property at 2632 Butler St.**

Motion to waive fees and penalties for the 2020 delinquency bills. SWA will accept the face value of

\$117.00 for the SW fee.

Made by __Stokes__ 2nd by: __Dry__ Voted Passed: Yes 5/0

-**SWA discussed a problematic property at 20 N. 24th St.**

Motion to waive the collection fees of \$228.48 for 20 N. 24th St. 2021 and 2022 Storm Water Fees.

Made by: __Bargo__ 2nd __Shaw__ Vote Passed: Yes 5/0

VIII. Engineer's Report:

a. Storm Basin Completion Schedule:

- **Blain discussed the change order for the Storm Basin, It was inspected and passed 7-17-2024.**

Motion to accept change order #5 to the amount of \$19,732.58 – Iron Eagle.

Made by __Dry__ 2nd by: __Shaw__ . Vote passed: YES 5/0

The Penbrook Borough Authority
150 South 28th Street
Penbrook, PA 17103
penbrookauthority@outlook.com
www.penbrook.org
(717)232-3733 ext. 3



The Penbrook Borough Authority

b. USG Televising Proposal: Same as IX. C.

IX. Old Business:

a. MOU discussion:

- SWA to review Solicitors recommendations before the next SWA meeting.
- Salaries, Benefits/ Request Respond Individually to Beth to compile MOU changes.

b. ERU Calculations

- Table until next meeting

c. 25th and Ludig Streets Storm Pipe

- Blain discussed and Jeremy, from Retew recommended, USG to do the cleanout and televising at 25th and Ludwig Streets at \$14,400.00.

Motion to accept the \$14,400.00 quote #24147 to cleanout and televise the pipe at 25th and Ludwigs Streets.

Made by: __Smith__ 2nd by: __dry__ Vote Passed: YES 5/0

- Nate is asking if the Engineer has provided information/recommendation of going around the building or not/ Blain and Mark were not sure of this answer.

X. New Business:

a. Education:

- *Approved minutes from the May 2024 Stormwater Authority meetings to be posted.
- Robin will forward to Becky and Ric for posting.

b. Public Works report:

- Mark was present and no additional information was provided other than the report presented.

XI. Public Comments:

Becky is asking about Rain Barrels for Fall Fest. Ben stated Carmen would like to be on the next agenda for August.

XII. Next Meeting: Wednesday, August 21, 2024 @ 6:30 pm – Community Building

XIII. Adjourn:

Motion made by: __Shaw__ 2nd by: __Dry__ Vote passed: YES 5/0

The Penbrook Borough Authority
150 South 28th Street
Penbrook, PA 17103
penbrookauthority@outlook.com
www.penbrook.org
(717)232-3733 ext. 3

