

The Penbrook Borough Authority
EXPANDED AGENDA: WEDNESDAY, December 20, 2023 6:30 PM

I. Welcome /Call to Order/Attendance

Hogarth ___x___, Shaw___x___, Smith_____, Bargo___x___, Stokes___x___, Dry___x___, Kern___x___

II. Pledge of Allegiance & Moment of Silence

Executive session 6:34-6:44 legal matter

III. Public Comments: none

IV. Secretary's Report: none

a. Minutes from the October 18, 2023 meeting for approval:

Motion made by: _____ **2nd by:** _____ **Vote passed: NO/YES**

V. Treasurer's Report:

a. Stormwater Management balance, check detail, & profit and loss reports for October 2023:

Motion made by: ___stokes___ **2nd by:** ___shaw___ **Vote passed: YES**

VI. Manager's Report:

a. Authority email activity:

b. Other reports/comments:

*Engineer recommends paying inv #4

*Engineer had recommendations on fence and planting for spring

*WREP: report: no per.it or planning for 2024. Waiting till January meeting to see if we want to maintain a seat or not.

VII. Solicitor's Report/Comments:

a. Update on unpaid storm water fees and liens

*On hold till January meeting

* Update on 2728 Banks Steet

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b. Other reports/comments:

VIII. Old Business:

a. Storm drains inlets and outfalls maintenance:

*Storm drains on Market Street is damaged and needs repaired. Will revisit at a later date. Possible purchase of sewer spoons to be purchased.

b. Dauphin County Conservation District Participation (Attached letter from last month meeting).

c. 2612 Hoffer St., Monique Miller addressed us last month requesting that fees be removed. ¼ of 2019 was not paid and has recently resulted in a lien on property. Matter was tabled or further discussion at tonight's meeting.

*On hold till January meeting

d. ERU's: Rettew explained the process at last meeting using GPS to develop a sampling from properties to determine a base ERU. Noted that all commercial property would need to have impervious documented and tracted.

*Possibly to be modeled after Wormleysburg by Rettew.

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*Blain made a motion to have Rettwe collect data for ERU's.

IX. New Business:

a. Education:

*Approved minutes from the October 2023 Stormwater Authority meeting to be posted.

b. MOU discussion

*Joe will collect Stormwater time worked by public works and employees starting 1/2/24 and add to his report

Engineer's report:

c. Basin Project time extension- Engineer suggest extension to Dec. 8th or 15th.

Motion to accept a change order for time extension to December 2023 for completion of the basin project. This change order is a no cost change order to the SWA.

*Voted final grading in spring due to weather.

Motion made by: _____ **Dry** _____ **2nd by:** _____ **Shaw** _____ **Vote**
passed: YES

c. Public Works report:

*Sent by Joe

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X. Public Comments:

XI. Next Meeting: Wednesday, December 20, 2023 @ 6:30 pm – Community Building

XII. Adjourn:

Motion made by: ____ **shaw** ____ 2nd by: ____ **stokes** ____ Vote passed

YES

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