

The Penbrook Borough Authority

MINUTES: WEDNESDAY, August 17, 2022 6:30 PM

- I. Welcome /Call to Order/Attendance
Hogarth _____, Shaw_____, Smith__X__, Bargo__X____, Stokes_____, Dry__X____, Kern__X__
- II. Pledge of Allegiance & Moment of Silence - **Observed**
- III. Public Comments: **Dwayne Collier (2908 Elm St) – He said he would wait until the end of the meeting to ask questions.**
- IV. Secretary's Report: **Prepared by Glynis Smith**
a. Minutes from the July 20, 2022, meeting for approval:
Motion made by: __Bargo_____ 2nd by: __Dry____ Vote passed: YES 3/0
- V. Treasurer's Report: **Presented by Blain Bargo**
a. Stormwater Management balance, check detail, & profit and loss reports for July 2022:
Motion made by: _Smith_____ 2nd by: __Dry ____ Vote passed: YES 3/0
- VI. Manager's Report: **There may be a report at the end of the meeting as Joe Hogarth is on an emergency call.**
a. Authority email activity. **None at this time.**
b. Other reports/comments. **Emergency at the new Basin site with a broken sewer line. Will give update as soon as ready.**
- VII. Solicitor's Report/Comments:
a. Update on unpaid storm water fees and liens. **Presented in written form to review.**
c. Other reports/comments. **Approved and adopted new Resolution from August. The resolution was formally adopted at the August meeting. There was a separate animal waste resolution.**
- VIII. Old Business:
a. Update on timeline for cemetery project and current MS4 permit. **See new business item from engineer. – Holding off on sharing information until "New Business" IX C.**
b. Continue discussion on planning of community events for info and education/clean-up.

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Documentation of efforts to educate the public.

- * Saint Margarett Mary School contact: Mary Jo Pronio, 717-232-3771. Spring 2022.- hold
- * Educate public on up-coming cemetery project
- * Possible Community Presentation by Dauphin County Conservation
- * Fire Company - ask for their input on how to get the public involved
- **movie night possibilities September 10th and October 1st**

c. Minimum Control Measure Plan update (Original draft 5-23-2016)

Status of updating (See MS4 Tsk List). **No update currently.**

d. MOU with borough revisions. **On hold.**

e. Emergency sewer and storm line repairs update: **Forney St update was given during budget portion of this meeting.**

f. Stormwater ordinance update. Required by September 2022. **Solicitor report included this information – ordinance was adopted at August meeting.**

g. Continue discussion on future SWA parcel rate fee schedule. **Blain explained what could happen with the rate change fees schedule to everyone. Robin explained that Swatara has a different process, and she will look into it more carefully and report findings.**

IX. New Business:

a. Education:

Approved minutes from the July 20, 2022 Stormwater Authority meeting to be posted. **Robin sent the minutes to Rick Levendusky and Rebecca Ramper for posting.**

b. Public Works July report/update. **Blain did not get a July report.**

c. Engineers Preliminary Basin Plan and Budget Cost. **Basin update from Old business. New proposal for 2022 (PDF) information provided.**

d. Discuss SWA meeting frequency and requirements. **There are no requirements to meet monthly. See Solicitors Report. We will talk more at September meeting.**

Motion to wave 2253 Boas St 2017 SWA Fee in the amount of \$110.29 due to undue timing for lien filing. We authorize the solicitor to withdraw the lien.

Motion made by: __Bargo__ 2nd by __Dry__. Passed – YES 3/0

X. Public Comments: **Dwayne Collier purchased 2908 Elm St at a private sale, that was a prior tax sale. He asked if he has any back SWA fees. The solicitor is going to investigate it and notify him the results.**

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XI. Next Meeting: Wednesday, September 21, 2022 @ 6:30 pm – Community Building

XII. Adjourn:

Motion made by: Smith 2nd by: Dry Vote passed: **YES 3/0**

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