

The Penbrook Borough Authority

MINUTES: WEDNESDAY, March 16, 2022 6:30 PM

I. Welcome /Call to Order/Attendance

Hogarth _____, Shaw__X_, Smith__X_, Bargo_X_, Stokes_____, Dry_X_, Kern_X_

II. Pledge of Allegiance & Moment of Silence - **Observed**

III. Public Comments: **NONE**

IV. Secretary's Report:

a. Minutes from the February 16, 2022, meeting for approval:

Motion made by: __**Shaw**__ 2nd by: __**Dry**__ Vote passed: **YES**

V. Treasurer's Report:

a. Stormwater Management balance, check detail, & profit and loss reports for February 2022:

Motion made by: __**Smith**__ 2nd by: __**Dry**__ Vote passed: **YES**

VI. Manager's Report:

a. Authority email activity. **Manager not present**

b. Other reports/comments. **Later in the report**

VII. Solicitor's Report/Comments:

a. Update on unpaid storm water fees and liens – **There was a lot of information shared/presented by the solicitor to the SWA and for informational and educational purposes. She presented a written report as well as verbal discussion was shared for all in attendance. CGA will be addressing payoffs on a case-by-case basis.**

b. Other reports/comments – **Communications with Keystone will continue between SWA and Keystone. New resolution for new delinquent payment plans and collection timeline to be developed.**

VIII. Old Business:

a. Update on timeline for cemetery project and current MS4 permit.

* Current permit expires 8-31-2023. – **No update from Retew.**

b. Continue discussion on planning of community events for info and education/clean-up.

Documentation of efforts to educate the public.

* Saint Margarete Mary School contact: Mary Jo Pronio, 717-232-3771. Spring 2022.- hold

* Educate public on up-coming cemetery project

* Community car wash with local carwash owner (recycling of water) Spring of 2022.

*Possible Community Presentation by Dauphin County Conservation

*movie night, Vickie Shaw

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*Fire Company - or ask for their input on how to get the public involved

*Education – minors/children- **Glynis and Robin will attend the summer parks program June 29th to present SWA education on plant life and water absorption along with plants for hoe and planting in park.**

*Planning Commission – **April 16th space at the infrastructure table for SWA set-up.**

- c. Minimum Control Measure Plan update (Original draft 5-23-2016)
 - Status of up-dating – **Last month was close to completion – New updated items were sent to SWA for our information.**
- d. MOU with borough revisions. **On hold.**
- f. 28th and Ludwig bid results. Awarded to Mid-State Paving and Excavating
 - ***Project Pre-construction meeting with contractor was held Feb. 22 @ 10:00 AM J. Smith Rettew, J. Hogarth Borough Manager, B.Bargo SWA, and contractor representative in attendance.**
 - ***Moving along – ordered catch basins(4 new) process just getting started.**

IX. New Business:

- a. Education:
 - Approved minutes from the February Stormwater Authority meeting to be posted. – **Robin submitted Feb minutes**
 - Summer Newsletter article. **Notes done for Summer. (Auto care information sent.)**
- b. Public Works February report/update.
 - *Between February and March meeting we had 6 MS4 hrs.
 - *Cleaned inlets 3 times.
 - *Safety Meeting for the month.
 - *There were 24 PA one call and 2 emergency PA one calls.
 - *Confined space training. **Todd attended this training**
- c. Public Zoom Access
 - *Motion to discontinue public zoom access except for situations in which someone might call in a request because they cannot physically attend.
 - Motion made by: **_Bargo_____** 2nd by: **_Smith___** Vote passed: **YES**
- d. Budget for 7-1-2022 thru 6-30-2023
 - *Rettew budget for video of lines. **Discussed the grant and possibility of doing Storm Sewer and Sewer lines**
 - *Previous year budget for guideline
 - ***Next Agenda – upcoming project/Televised Storm water and sewer lines**

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* Blain asked to have a look at the budget – Union and 29th, July 1, 2022 -June 30, 2023

X. Public Comments: - **None**

XI. Next Meeting: Wednesday, April 20, 2022 @ 6:30 pm – Community Building

XII. Adjourn:

Motion made by: Shaw 2nd by: Dry Vote passed: **YES**

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