

Penbrook Borough Council Meeting Minutes
March 1, 2021

1. Call to order

A. March 1, 2021 Council President David Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a prayer offered by Pastor Halliday.

B. Roll Call

All were present with the exception of Councilman Heffelfinger.

2. Action on the minutes from the February 1, 2021 Council Meeting

Council President Deardorff asked for and received a motion to approve from Dry and seconded by Stokes. There were no comments. The motion carried unanimously.

3. Action on the minutes from the February 16, 2021 Caucus Meeting

Council President Deardorff asked for and received a motion to approve the minutes from Armbruster and seconded by Dry. There were no comments. The motion carried unanimously.

4. Citizen comments on agenda items

There were no comments.

5. Reports

A. Mayor – The Mayor provided Council with the February 2021 Police Reports.

B. Treasurer – Manager Hogarth read the Treasurer's report for December 2020. A motion was made by Armbruster and seconded by N. Shaw to accept the report. It was voted on unanimously.

C. Manager Hogarth – We received our 2021 liquid fuels funds in the amount of \$80,201.76

D. Solicitor – No Report

E. STEMS – No report

F. Fire Chief – Chief Lacher read the report

G. Committees

i. Codes – Council President Deardorff read the codes report

ii. Public Safety – EMC Zwigart reminded Council that Armbruster, Dry and Deardorff are this month's Order of Succession members. There will be WebEOC training on March 13 and several participated in the recent damage assessment training. There will be an EOC drill on April 17.

iii. Parks and Property – Chairman Stokes reported that the parks sub-committee has been discussing the Little Valley grant as well as the mural project.

iv. Public Works – No Report

v. Personnel – No Report

vi. Community and Government – The Lion's Club is having a pancake breakfast on March 13. There are several clean-up days scheduled in the borough this spring and there will be a community yard sale on June 5.

vii. Budget –Chairman Armbruster distributed a revenue and expense report for all borough funds.

viii. Authority –The next SWA meeting is Wednesday March 17 at 6:30pm

ix. Planning Commission – The Planning Commission has begun strategizing for the new Comprehensive Plan and a community survey is being developed to be sent out for feedback.

6. New Business

A. A motion is needed to approve, reject or table Resolution 2021-8 to allow for the transfer of ownership of the duty pistol used by Officer Dan Baldwin from the Borough to Officer Baldwin.

A motion to approve was made by Armbruster and seconded by N Shaw. The motion carried unanimously

B. A motion is needed to approve, reject or table the transfer of \$8,400.00 from the Compensatory Capital Reserve Fund to the General Fund to pay Dan Baldwin's accumulated leave time.

A motion to approve was made by Dry and seconded by V Shaw. The motion carried unanimously.

C. A motion is needed to approve, reject or table the Benecon Employee Medical Eligibility Continuation Policy.

A motion to approve was made by Armbruster and seconded by Deardorff. The motion carried unanimously.

D. A motion is needed to approve, reject or table the removal of five handicap parking signs and spaces listed on attached document.

A motion to approve was made by Armbruster and seconded by N. Shaw. The motion carried unanimously.

E. A motion is needed to approve, reject or table the amended agreement with the Dauphin County Land Bank Authority, Mr. Blain Bargo and the Borough of Penbrook regarding 2419 Canby Street.

A motion to approve was made by Deardorff and seconded by N Shaw. The motion carried unanimously.

7. Visitors to be heard

Clyde Bateman of 2615 Boas wanted to know if the pancake breakfast was eat-in or just carry out. He wanted everyone to know that he didn't have a printer to print the tax forms he received and complained about various parking issues throughout the borough.

8. Council comments

A. Armbruster wanted to wish Officer Dan Baldwin well. Baldwin is retiring from full time police service after 25 plus years with the borough.

B. The Mayor wanted to thank the Public Works crew for a job well done with snow removal. He also thanked the fire department for coming out to help with a neighbor's cat.

C. President Deardorff reminded everyone that there would be an executive session immediately following tonight's meeting. He also thanked the crew for snow removal as well as the volunteers that help as part of the Community and Government committee with their snow removal efforts.

9. Action on the bills to be paid

A motion was made by Armbruster to pay the bills. It was seconded V Shaw. There was no discussion and the motion passed unanimously.

10. Adjournment

A motion was made by Dry to adjourn the meeting at 7:04 pm. It was seconded by N Shaw and voted in favor unanimously. Executive Session adjourned at 7:40pm.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary