

**Penbrook Borough
Council Meeting
December 7, 2020
6:30 PM**

1. Call to Order

- A. Salute to the Flag followed by a moment of silence.
- B. Roll Call

Heffelfinger	Dry	Stokes	Deardorff	NShaw	VShaw	Armbruster	Ramper	Mayor	Solicitor

2. Action on the minutes from the November 2, 2020 Council Meeting

3. Action on the minutes from the November 16, 2020 Caucus Meeting (ratify vote)

4. Citizen comments on agenda items

5. Reports:

- A. Mayor
- B. Treasurer
- C. Manager
- D. Solicitor
- E. Susquehanna Township EMS
- F. Fire Chief
- G. Committees:
 - i. Codes
 - ii. Public Safety
 - iii. Parks and Properties
 - iv. Public Works
 - v. Personnel
 - vi. Community and Government
 - vii. Budget
 - viii. Penbrook Authority
 - ix. Planning Commission

6. New Business:

- A. Approve or reject a motion to accept the final draft of the intergovernmental agreement with the Borough of Penbrook and the City of Harrisburg for Municipal Solid Waste and Recycling Removal.
- B. Approve or reject the motion to approve Resolution 2020-17 regarding the Municipal Solid Waste and Recycling Fee to remain at \$285.00 per dwelling unit.

- C. Approve or reject the motion to approve Resolution 2020-18 which maintains the Property Tax and Fire Protection Tax Millage rates and 10.2 and 1.0 mills respectively for 2021.
- D. Approve or reject a motion to approve Resolution 2020-19 which maintains the current rates for the Sanitary Sewer service of both Class I and Class II customers.
- E. Approve or reject a motion to approve Resolution 2020-20 maintaining the police pension employee contribution a one and one half percent of each full time officer's salary.
- F. Approve or reject the motion to approve the 2021 contract with the Harrisburg Humane Society.
- G. Approve or reject the motion to accept the 2021 Proposed Penbrook Budget.
- H. Approve or reject a motion to allow the open enrollment of retired Officer Steven Mowery for the Borough's health insurance for 2021 at a cost of approximately \$13,000 per year.
- I. Approve or reject a motion to make repairs to police vehicle 1137 which include an oil pan gasket and leaking air conditioning line with an estimated cost of \$1,400.00
- J. Approve or reject a motion to allow public works to purchase a new air compressor for an approximate cost of \$1,100.00
- K. Approve or reject a motion to release public works employee, Jace Hilton from his probationary status and retained as a permanent employee.
- L. Approve or reject a motion to allow "We Serve U of PA" to hold an event titled "A Night Under The Stars" on December 20, 2020 along Elm St near the Elm Street Station Park.
- M. Approve or reject a motion to authorize a donation to be made in the amount of \$3,500.00 to Susquehanna Township EMS as adopted in the 2020 General Fund.
- N. Approve or reject a motion to enter into an agreement with Rick Levendusky for the 2021 calendar year to provide content creation and management of the Borough's website and social media accounts compensating Mr. Levendusky \$1,200.00 to be paid in four quarterly payments throughout 2021.

7. Visitors to be heard.

8. Comments of Elected Officials.

9. Action on the bills to be paid.

10. Adjourn

For your Information – December 7, 2020

- Jace Hilton: Nate Bragunier has been very pleased with our recent hire, Jace Hilton. In addition to the experience Jace brings from past employers, he self-initiates to learn where that experience is lacking. During the conversation I've had with Jace it's easy to see that he's quick to listen and slow to speak. And what he does offer to the conversation is both thoughtful and beneficial. I have no problems recommending to Council that he be made a permanent part of our team.
- Public Works leaf collection efforts: I'm very proud of the efforts of our public works crew with this season's leaf collection. They worked very hard to go beyond the schedule often times getting the entire borough done in a day. Many thanks to them for a job well done.
- Toter distribution: As for now the plan for the new trash container distribution is this: A contractor has been hired by both Republic and the City. They will be going through the borough collecting the Republic toters on Wednesday December 23rd. They will then distribute the new containers on that day or shortly thereafter. Republic has then agreed to provide their final service on the 30th emptying the city's containers.