

Penbrook Borough Council Meeting Minutes
November 2, 2020

1. Call to order

On November 2, 2020 Council President David Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and an invocation by Pastor Halliday.

2. Roll Call

Heffelfinger was absent for the roll call but arrived at 1845 hours. Ramper and Stokes attended via zoom. All others were present.

3. Action on the minutes from the October 5, 2020 Council Meeting

Council President Deardorff asked for and received a motion from Armbruster and V Shaw seconded. Armbruster pointed out a typo under citizen comments from Chief Lacher; the word “with” needed changed to “without”. The motion was voted in favor unanimously.

4. Citizen comments on agenda items

There were no comments

5. Reports

A. Mayor – The Mayor provided Council with the October 2020 Police Report.

B. Treasurer – Manager Hogarth read the Treasurer’s report for October 2020. A motion was made by Armbruster and seconded by N Shaw to accept the report. It was favorably voted on unanimously.

C. Manager Hogarth reported that he and Rettew engineer Sam Meckley will be defending the Borough’s 2020-21 Gaming Grant application to the Dauphin County Commissioners Monday November 9th. Sometime after the November 9th budget meeting the proposed budget will be advertised and available for public view prior to a vote to adopt said budget in December. Lt. Jesse Foltz participated

in a trunk or treat event at the Texas Roadhouse restaurant last week. And tomorrow a representative from the Auditor General's office will conduct the 2019 Liquid Fuels fund audit.

D. Solicitor – No Report

E. STEMS – No report

F. Fire Chief – Chief Lacher read his report

G. Committees

i. Codes – Council President Deardorff read the codes report

ii. Public Safety – EMC Zwigart reminded Council that Stokes, V Shaw and N Shaw are this month's Order of Succession members.

iii. Parks and Property – Chairman Stokes reported that sub-committee member Gonzalez is working with DCNR to secure another grant for the Little Valley Park project. Details about the grant will be available in January 2021.

iv. Public Works – Chairman N Shaw commented that leaf collection was in full swing.

v. Personnel – No report

vi. Community and Government – Chair V Shaw had no report. Armbruster announced that he'd like newsletter article submissions prior to the November 23 Caucus meeting.

vii. Budget – Chairman Armbruster reminded everyone that the compensatory capital reserve funds should be used to buy down excess leave. This Monday the 9th will be the next budget meeting reviewing the sewer and municipal solid waste funds.

viii. Authority – Vice chair Dry reported the SWA discussed the issuance of a final letter to all delinquent 2017 accounts. Those accounts that remain delinquent after that time will be processed for a Sheriff's sale. The next Penbrook SWA meeting is Wednesday November 18th at 6:30pm

ix. Planning Commission – Chairman Stokes announced that last meeting’s special guest was Andrew Bomberger from the Tri-County Planning Commission. This month’s meeting will be Monday the 30th since the regular time will be Thanksgiving.

6. New Business

A. Approve or reject a motion to award the Municipal Solid Waste and Recycling Services bid to either the lowest responsible bidder or to enter into an inter-governmental agreement with the City of Harrisburg for their solid waste and recycling services.

Armbruster made a motion to accept the inter-governmental agreement with the city and that motion was seconded by Stokes. President Deardorff asked for a roll-call vote:

Dry: no, Heffelfinger: no, VShaw: yes, N Shaw: yes, Armbruster: yes, Stokes: yes, Ramper: no, Deardorff: no. All council members voted and that vote was a tie. The tie breaking vote went to Mayor McDonald which was yes to accept the inter-governmental agreement with the City of Harrisburg.

B. Approve or reject a motion to accept the lowest responsible bidder to conduct modifications to the stairs and structural integrity of the mezzanine at the Penbrook Borough Public Works Building.

Armbruster made a motion to table the motion until council had an opportunity to view the plans. The motion was seconded by N Shaw and that motion carried unanimously.

C. Approve or reject a motion to pay the final payment of \$292,889.16 to DOLI Construction Corporation for the Asylum Run sewer project.

A motion to approve was made by Deardorff and seconded by Armbruster. Ramper asked if the amount was shared with Susquehanna Twp for their 39% of the payment. Manager Hogarth said it was shared with them and once the full amount is paid a copy of that check will be sent to them and they will reimburse the Borough for \$114,226.77. The motion was voted on unanimously

D. Approve or reject a motion to accept the dates, times and advertising of the 2021 Borough of Penbrook public meeting schedule. A motion to accept the dates was made by V Shaw and seconded by Deardorff. The motion carried unanimously.

E. Approve or reject a motion to accept Resolution 2020-16 which requires Penbrook Borough to follow the statutory requirements of PA Act 44 regarding any police or non-uniform pension plan change.

A motion to accept the resolution was made by Armbruster and seconded by V Shaw. The motion carried unanimously.

F. Approve or reject the handicapped parking application submitted by Ms. Miklynn Doubs of 33 Banks Street.

A motion to reject the application based on 33 Banks having off-street parking was made by Armbruster and seconded by Deardorff. The motion carried unanimously.

G. Approve or reject a motion to allow retired police officer Steven Mowery to enter back into the Borough's health insurance program for 2021 in accordance with the current collective bargaining agreement.

A motion to table was made by Dry and seconded by Armbruster. That motion carried unanimously.

7. Citizens to be heard

Tom Stang, not a borough resident, had questions about the inter-governmental agreement with Harrisburg for the trash and recycling service. He wanted to know if they were part of the bid, whether it was a fair process and who handled the recycling from the city. President Deardorff explained that Harrisburg was not part of the bid process but did provide their proposal based on what the bid asked for. Harrisburg was not privy to the sealed bids, even after the bids were opened. Nor were the bidders made aware of the agreement proposal from Harrisburg. In that regard Deardorff said the process was fair. Harrisburg Mayor Papenfuse was in attendance and he answered Stang's question that the recycling is taken to Penn Waste. There were no further comments from this citizen.

Clyde Bateman of Boas St asked where the meeting schedule would be advertised. Manager Hogarth told him it would be in PennLive. He then asked why, after reporting an abandoned vehicle he was asked by a police officer if he knew who owned or had driven the car. He also asked if street sweeping was done this year because he didn't think his street was swept.

8. Council comments

Armbruster reminded everyone to get out and vote tomorrow and be respectful to others in doing so. Deardorff offered congratulations to Mayor Papenfuse and the City of Harrisburg and is looking forward to the relationship between the two municipalities.

9. Action on the bills to be paid

A motion was made by V. Shaw to pay the bills. It was seconded by Heffelfinger. There was no discussion and the motion passed unanimously.

10. Adjournment

A motion was made by Heffelfinger to adjourn the meeting at 7:07pm. It was seconded by Armbruster and voted in favor unanimously.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary