

The Penbrook Borough Authority

MINUTES: WEDNESDAY, July 15, 2020 6:30 PM – Community Building

I. Welcome /Call to Order/Attendance

Hogarth ___X___, Wendaaur___X___, Shaw___X___,

Smith___X___, Bargo___X___, Stokes___X___, Dry_____

II. Pledge of Allegiance & Moment of Silence - **Respectfully observed**

III. Public Comments - **none**

IV. Secretary's Report:

a. Minutes from the May 20th, 2020 meeting for approval:

Motion made by: ___**Stokes**___ 2nd by: ___**Shaw**___ Vote passed: **YES**

V. Treasurer's Report:

a. Stormwater Management balance, check detail, & profit and loss reports for May and June 2020

Motion made by: ___**Smith**___ 2nd by: ___**Stokes**___ Vote passed: **YES**

VI. Manager's Report:

a. Authority email activity. - **Insurance email – Reminder approximately \$3000.00 policy due. No need to amend budget.**

b. Other reports/comments. – **Q- from a resident to Mr. Wendaaur- clean water act. In response to the Presidents cut IPA Laws still stand and they (PA) have the right to soften or stiffen the clean water of PA laws/rules**

VII. Solicitor's Report:

a. Update on the office of Tax Assessment's progress on changing 20 acres of the HBG cemetery from Susquehanna to Penbrook. – **Not going to make an adjustment because of the location of the water basin. It is already located in Penbrook.**

b. Update on written permanent easement with Harrisburg Cemetery. **Mr Hogarth, Becky from the cemetery and Mr. Wendaaur will work together on this matter.**

c. Update on status of liens and pay-off request. - **\$5,822.00 more in liens paid back into the system.**

d. Additional response letter to Ms. Brown's email to address disclaimer. **This matter was addressed through back and forth email and letter conversation Mr. Wendaaur and the Browns.**

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- e. Keystone and the Settlement Company - **The Settlement Company and Keystone worked out the situation and a resolve to how bills are to be paid at time of sale of the properties in the borough.**
- f. How is Mark Wendaur's fees being paid out? **It was discussed and decided that a code of invoices will be separated out to fit the line items on the approved 20-21 budget.**

VIII. Old Business:

- a. April approved minutes were sent to Rick May 21st for posting. – **Blain sent the approved minutes off for posting.**
- b. Status of work for Storm Drain Repairs by Mid-State Paving and final acceptance. **All repairs have been made and are to the borough's satisfaction. We have a one-year warranty on the work. Blain is checking with Nate from Public Works on the warranty.**
- c. Update on problematic drainage at outfall #8. – **One property was cited for an oil spill with/from DEP and provided education on the event to the business. They were instructed on how to handle waste oil and containment. Multiple outfall inspections have been completed since then and all oil and gas sheen have disappeared. Case closed and all information will be shared with Retew for the annual report as per DEP requirements**
- d. Update on timeline for cemetery project and current MS4 permit. – **Email sent out from Jeremy. Sent Annual Appendix B & C is due September 30, 2020. Working on this prior to Mid-September meeting with Teagan.**
- e. Review fee collections with on-going pandemic crisis. – **No changes will be made at this time.**

IX. New Business:

- a. Education:
 - Approved minutes from the May Stormwater Authority meeting to be posted. **Blain will send over 7-16-2020**
 - Planning and preparing fall newsletter article. – **MS4 getting started, no increased in fees. Leaf collection /Public Works spent 120 hrs/MS4, make sure leaves are curbside to be swept to help protect the Storm Water. Looking ahead ...we could purchase Street sweeper of our own(2023??)**

X. Public Comments: **No Public present.**

XI. Next Meeting: Wednesday, August 19, 2020 @ 6:30 pm – Community Building

XII. Adjourn:

Motion made by: Shaw 2nd by: Smith Vote passed: **YES**

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