

Penbrook Borough Council Meeting Minutes
July 6, 2020

1. Call to order

On July 6, 2020 Council President David Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and an invocation by Pastor Halliday.

2. Roll Call

All were present. Councilman Ramper attending via Zoom

3. Action on the minutes from the June 1, 2020 Council Meeting minutes.

Council President Deardorff asked for and received a motion from Armbruster. V. Shaw seconded. There was no discussion and the motion was voted in favor unanimously.

4. Citizen comments on the July agenda

Clyde Bateman asked if 5C would include use for Penbrook residents, which it will. He also asked for a further explanation about 5D. President Deardorff explained that it's a project to put crosswalk markings on the roadway at certain intersections.

5. Reports:

A. Mayor – The Mayor provided Council with the May 2020 Police Report.

B. Treasurer – Manager Hogarth read the Treasurer's report for June 2020. A motion was made by Armbruster and seconded by Dry to accept the report. It was favorably voted on unanimously.

C. Manager – Manager's report was read

D. Solicitor – No report

E. STEMS – No report

F. Fire Chief – President Deardorff read the report sent from fire chief Musser

G. Committees

i. Codes – Council President Deardorff read the codes report

ii. Public Safety – EMC Zwigart shared spreadsheet showing the costs the Borough has incurred to date for COVID-19 expenses. Aug 11, 2020 will be a training session for council members concerning emergency operations. Council President Deardorff mentioned the possibility of using public works employees who are all trained firefighters to supplement fire calls in the Borough when it's feasible to do so. There was no action on this item by Borough Council.

iii. Parks and Property – Chairman Stokes reported that they will take feedback concerning the mural project through mid-August. Once they decide on a theme the artist search will begin.

iv. Public Works – Chairman N Shaw read the June report

v. Personnel – No report

vi. Community and Government – Chairperson V Shaw reported there have been many donations for the backpack program. The distribution of the backpacks will be on August 4. She also mentioned that the Tabernacle Church's program was cancelled so they will be consolidating with the Borough project.

vii. Budget – Chairman Armbruster referred to his revenue/expense spreadsheet which shows some accounts with expenses that have exceeded revenues but which is not unusual for this time of the year

viii. Authority – No report other than a meeting is scheduled for July 15th at 6:30pm

6. New Business

A. Approve or reject a motion to successfully release Officer Courtnee Leggore from her probationary employment status. A motion to approve was

made by President Deardorff and seconded by Stokes. There was no discussion and the motion carried unanimously.

B. Approve or reject a motion to add a fifty dollar cleaning fee to any Community Room rental due to COVID-19 disinfecting measures. Dry made a motion to add the fee and it was seconded by Deardorff. There was no discussion and the motion carried unanimously.

C. Approve or reject a motion to enter into the intergovernmental cooperation agreement with Swatara Township regarding the use of their compost facility located at 780 Kelker Street in Harrisburg. The cost of the agreement is \$589.02 for 2021. A motion to approve was made by N Shaw and seconded by Stokes. Councilman Armbruster asked what the cost for use is currently. Manager Hogarth reported we currently don't pay anything. There was no other discussion and the motion carried unanimously.

D. Approve or reject a motion to to allow Public Works to contract with D.E. Gemmill to apply extruded thermoplastic materials to the roadway intersections of Market Street Road and Boas, Elm at Banks and N 28th and Herr Streets. The cost to do all three intersections is \$2473.72. A motion to accept was made by N Shaw and seconded by Dry. The motion carried unanimously.

E. Approve or reject a motion to accept the non-uniform contract proposed by AFSCME Council 90 on behalf of the Penbrook Borough Public Works employees. A motion to approve was made by Armbruster and seconded by V Shaw. There was no discussion and the motion carried unanimously.

7. Citizens to be heard

Clyde Bateman reported he was annoyed by the fireworks throughout the Borough recently. He also reported a street light near Lehman's garage being out.

Dr. Scott Leedy expressed concern over recent events of looting and damaging properties as a result of violent demonstrations across the country. He wanted to hear from Council their stance on supporting the police and other agencies in their efforts in protecting the people and property of Penbrook. He also asked if there were agreements between municipalities to support one another in those types of emergencies. President Deardorff said there are plans in place to respond to emergencies, protect life and property, there are plans for inter-agency

support and Council, as well as the Mayor, support their emergency services in their efforts.

8. Council comments:

President Deardorff congratulated Officer Courtnee Leggore by her successful completion of probation. He also thanked all the Borough workers in their efforts with the challenges of the COVID-19 crisis.

Councilman Ramper expressed his support for the Borough's emergency services in the event of a riot or other emergency; this in response to Dr. Leedy's comments and questions.

9. Action on the bills to be paid:

A motion was made by Armbruster to pay the bills. It was seconded by N Shaw. There was no discussion and the motion passed unanimously.

10. Adjournment:

A motion was made by V Shaw to adjourn the meeting at 7:10pm. It was seconded by N Shaw and voted in favor unanimously.

11. Executive Session to discuss a personnel matter.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary