

Penbrook Borough Council Meeting Minutes
May 4, 2020

1. Call to order

On May 4, 2020 Council President David Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a moment of silence.

2. Roll Call

All were present

3. Action on the minutes from the April 6, 2020 Council Meeting minutes

Council President Deardorff asked for and received a motion from Councilman Armbruster. Councilman Margarito seconded. There was no discussion and the motion was voted in favor unanimously.

4. Citizen comments on the May agenda

There were no citizen comments to be heard

5. Reports

A. Mayor – The Mayor provided Council with the April 2020 Police Report.

B. Treasurer – Manager Hogarth read the Treasurer's report for April 2020. A motion was made by N. Shaw and seconded by V. Shaw to accept the report. It was favorably voted on unanimously.

C. Manager – Manager Hogarth reported that the contractor finished with the railing of the elm street entrance accessible ramp of the borough building, raising it to within ADA height. Becky and Rob continue to work from home when possible, complying with the Governor's stay-at-home order. The inlet project at Penbrook Av and Forney has started and will take a few weeks to complete. This project is being paid mostly from the Authority budget. The

Asylum Run sewer line replacement project is nearing completion. The wireless ordinance was sent to the county planning commission for their review and comments. The public hearing for the ordinance adoption is planned for July 6.

D. Solicitor – No report

E. STEMS – No report

F. Fire Chief – No Report

G. Committees

i. Codes – Council President Deardorff read the codes report

ii. Public Safety – Order of Succession members are N. Shaw, Margarito and Armbruster. There was a webinar done by PEMA to review submission of COVID-19 paperwork. EMC Zwigart contacted the county regarding council members wanting to be part of the EMA team. Need to participate in required NIMS training as well as a 3 hour briefing done by the county. We continue to have issues with the siren and EMC Zwigart's recommendation is to take it out of service. County EMC, Robert Stout reported there is no need for it since there are other ways residents can get notified in the event of an emergency.

iii. Parks and Property – Chairman Stokes reported there will be a sub-committee meeting on May 13 and one of the top issues is to decide on whether to have a full summer parks program, a modified program or cancel the program. The desire is to have the program but it will be discussed further at the meeting.

iv. Public Works – Street sweeping has been cancelled for May but will likely be moved to the week of June 8 if the machine is available. The concern is too many people are home during the day and volume of cars on the street will not be feasible for effective use of the sweeper.

v. Personnel – No report

vi. Community and Government – Rick Levandusky has been making a lot of progress with the project getting the ordinances on-line. The product will

be sent out to all of council to review and comment on. Rick and BCO Myers will be making the final corrections and need feedback before it goes live.

vii. Budget – Jim had an issue with the payment received by the Susquehanna Township Authority made to the Borough for the Asylum Run Sewer project. He questioned where the accountants posted the payment and made a suggestion to have a new line created in the sewer fund to more accurately reflect and account for the payment.

viii. Authority – No report other than a meeting is scheduled for May 20th at 6:30pm

6. New Business

A. Approve or reject a motion to accept Resolution 2020-8 in support of the Dauphin County Tax Penalty Deferment. A motion was made by Armbruster and seconded by Stokes. There was no discussion and the motion passed unanimously.

7. Citizens to be heard

There were no citizen comments

8. Council comments

Councilman Armbruster suggested we post something on the borough building sign board advertising the mail-in balloting for the primary election.

9. Action on the bills to be paid

A motion was made by Armbruster to pay the bills. It was seconded by Dry. There was no discussion and the motion passed unanimously.

10. Adjournment

A motion was made by Armbruster to adjourn the meeting at 7:35pm. It was seconded by Margarito and voted in favor unanimously.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary