

The Penbrook Borough Authority

Minutes: WEDNESDAY, March 18, 2020 6:30 PM – Community Building

I. Welcome /Call to Order/Attendance

Hogarth ___X___, Wendaur___X___, Shaw___X___,

Smith___X___, Bargo___X___, Stokes___X___, Dry___X___

II. Pledge of Allegiance & Moment of Silence

III. Public Comments- **No Public**

IV. Secretary's Report:

a. Minutes from the February 19th, 2020 meeting for approval:

Motion made by: ___**Shaw**___ 2nd by: ___**Stokes**___ Vote passed: **YES**

V. Treasurer's Report:

a. Stormwater Management balance, check detail, & profit and loss reports for February 2020

Motion made by: ___**Stokes**___ 2nd by: ___**Smith**___ Vote passed: **YES**

VI. Manager's Report:

a. Authority email activity. – **There were a few emails that were forwarded to Mark Wendaur as they needed his attention.**

b. Other reports/comments. **This item is connected to the information addressed in VIII. c. of Old Business. Update on Forney and Penbrook Ave.,inlet meeting 3-23-2020 Nate was on the phone to talk about the problems dealing with the water runoff at the corner of this property. Some photos of the area were shared and suggestions were discussed. The idea of a rolled curb was presented as the best option that may redirect the water to solve the problem. A cost increase was addressed in VIII.c. of Old Business.**

VII. Solicitor's Report:

a. Update on the office of Tax Assessment's progress on changing 20 acres of the HBG cemetery from Susquehanna to Penbrook. **Mr. Hogarth spoke to Jeremy and he seems confused about what information Mr. Wendaur needs – emails with this information is in the works.**

b. Update on written permanent easement with Harrisburg Cemetery. **Emails with diagram of retention pond and samples of easement complete. Still waiting on survey from Dauphin County GIS.**

c. Update on status of liens. **2017-2018 (26 pd=\$12,770.53) 103 remain outstanding. 2018-2019= 184 filed- Keystone missed and we are correcting. There has been 14+ more collected = \$6,796.38. Interest is not included in these figures.**

VIII. Old Business:

a. December and January approved minutes were sent to Rick and posted February 20th. **Robin Dry updated; the minutes are posted.**

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- b. Continue discussion of future billing methods and current contract with Keystone. **The SWA has decided to keep the current contract and table any changes at this time.**

Janis Creason, jcreason@dauphinc.org

John Pinkerton, jepinkerton@keystonecollects.com

- c. Status of commencement of work for Storm Drain Repairs by Mid State Paving. **Costs increased from \$4500.00 to \$5000.00 was agreed to by SWA as needed expense to correct the problem.**
- d. Spring newsletter article submitted to Mr. Armbruster on 2-20-2020. – **Was submitted and posted.**
- e. Discussion of 7-2020 thru 6-2021 budget. – **a few items of interest for next year was brought to the Authority for consideration ie; \$500.00 (approx.) for 40 No parking/printed signs, PPE request (muck boots & Tyvek suits 25ct) maybe \$172.00+**

IX. New Business:

a. Education:

- Approved minutes from the February Stormwater Authority meeting to be posted. **Robin Dry stated they will be given to Rick to post on the borough website.**

- b. Tegan Swank taking on MS4 Coordinator of Responsibilities. – New Hire, **Learning and understanding MS4, BMP and documents. Using book from Retew in order to educate for the purpose to learn and share with fellow borough members.**
- c. Review collaboration possibilities with surrounding municipalities. – **Meeting attended by Hogarth and Tegan along with other representatives from lower end municipalities in PA ie; Susquehanna, Lower Paxton. Some items discussed grants, project sharing and other money saving strategies.**
- d. Discuss timeline for cemetery project and current MS4 permit. – **Blain explained that the current MS4 permit dates are as follows; 2018-2023 (5yr permit) current plan of Retention Pond in the HBG Cemetery projected to be completed fall of 2022 will reduce the sediments by more than 2X's the required amounts for our borough over the 5 year plan. The new cycle requiring a new permit will begin in 2024. The next cycle will possibly require a reduction of Nitrates. Details not yet known.**

X. Public Comments: **None at this time. Nate will attend next meeting.**

XI. Next Meeting: Wednesday, April 15, 2020 @ 6:30 pm – Community Building

XII. Adjourn:

Motion made by: Stokes 2nd by: Shaw Vote passed: **YES**

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