

The Penbrook Borough Authority

MINUTES : WEDNESDAY, February 19, 2020 6:30 PM – Community Building, Chambers

I. Welcome /Call to Order/Attendance

Hogarth ___x___, Wendaur ___x___, Shaw ___x___,

Smith ___x___, Bargo ___x___, Stokes ___x___, Dry ___x___

II. Pledge of Allegiance & Moment of Silence

III. Public Comments – **No Public Present**

IV. Swearing in Oath of Office for Ben Stokes for new term appointed by Borough Council. – **Held over until March (The document – The Oath, is required for reading)**

V. Secretary's Report:

a. Minutes from the January 15th, 2020 meeting for approval:

Motion made by: _____ **Dry** _____ 2nd by: _____ **Shaw** _____ Vote passed: **yes**

VI. Treasurer's Report: **Blain asked/discussed about the money paid out for the retention project at the cemetery.**

a. Stormwater Management balance, check detail, & profit and loss reports for January 2020

Motion made by: ___ **Smith** _____ 2nd by: ___ **Dry** _____ Vote passed: **yes**

VII. Manager's Report:

a. Authority email activity. **None**

b. Other reports/comments.

• Discussion with district Justice – **After much discussion on filing of civil suits, the bottom line on costs reflects the following. It will be far more cost effective to have the solicitor file the liens the way he has this past year than to file civil suits individually with the district justice.**

The proposed option- **The solicitors time + the constable cost + the cost of each filing (which is based on the amount of the fee owed)** is far greater than

The current process - **the cost to file with the prothonotary + the solicitors fees.**

Ben asked why the pervious vs. impervious formula isn't used in Penbrook. Blain explained how other municipalities arrived at their fees and formulas based on extremely expensive property analysis. This process would cost the residents even more money. As always keeping an open mind to options and choosing what is in the best interest of the majority of the Penbrook residents has and will continue to be the SWA objective as we all adjust to this fee being part of our borough and personal budgets.

VIII. Solicitor's Report:

a. Update on the office of Tax Assessment's progress on changing 20 acres of the HBG cemetery from Susquehanna to Penbrook. – **Jeremy sent boundaries to plug in and set.**

b. Update on written permanent easement with Harrisburg Cemetery. **Checking on survey.**

The Penbrook Borough Authority
150 South 28th Street
Penbrook, PA 17103
penbrookauthority@outlook.com
www.penbrook.org
(717)232-3733 ext. 3



The Penbrook Borough Authority

c. Update on status of liens. – **Ten additional liens have been satisfied and most of the people have expressed their wanting this fee to be included as a line on the tax bill just like the sewer and trash.**

- Zimmerman || 2442 WALNUT Street, Harrisburg, PA- Storm Water Fees Judgment Payoff Request –

This is an example of how the current process works. If someone just wants to refinance, not sell, our SWA lien shows up on their title search and must be paid in order for them to move forward.

IX. Old Business:

a. December's approved as amended minutes to be sent to Rick when received. – **Blain clarified**

b. Continue discussion of future billing methods and current contract with Keystone. **Mr. Wendaur explained how some of these processes work if SWA would choose to change from the current method and how they could result in one of the following; Upset Tax Sale VS. Judicial Tax Sale VS. Foreclosures – Robin shared some information about how Harrisburg City bills residents.**

Janis Creason, jcreason@dauphinc.org

John Pinkerton, jepinkerton@keystonecollects.com

c. Status of contract award for Storm Drain Repairs to Mid State Paving.

- Pre-construction meeting – **Meeting held 1-22-20, Review contract. Went over how they may be billed two different bills (1st - materials – 2nd Completion) IT should be a 2-4 week project (Pre-build) 2weeks to install (April/May) for competition of the project. Note: the road is not to close during school bus hours.**

d. Review status of check signers. – **Joe , Robin, Nate - Turned in paperwork 2-19-20 Lilly received.**

X. New Business:

a. Education:

- Approved minutes from the January Stormwater Authority meeting to be posted. **Blain will send**
- Discussion of Spring Newsletter content to be submitted. Submission due 3-2-2020.
-car wash chemicals getting into the system
-grass clippings/the road and what to do with them.
-alternate non-chemical cleaning ideas

****Look for the SWA at Community Events ie., Easter Egg Hunt, National Night Out.

b. Begin discussions on budget planning for July 1, 2020 through June 30, 2021.

Blain asked that we take a closer look at the budget now and plan for May approval not to wait until June.

Some things to look at are; potion of New Hire Salary, 404.410, Legal fees and court costs, truck trade in and new equipment needed to be cost efficient.

XI. Public Comments: **None**

XII. Next Meeting: Wednesday, March 18, 2020 @ 6:30 pm – Community Building, Council Chambers

XIII. Adjourn:

Motion made by: Smith 2nd by: Stokes Vote passed: **yes**

The Penbrook Borough Authority
150 South 28th Street
Penbrook, PA 17103
penbrookauthority@outlook.com
www.penbrook.org
(717)232-3733 ext. 3

