

**Penbrook Borough
Council Meeting
January 6, 2020
6:30 PM**

1. Call to Order by Mayor McDonald
 - A. Salute to the Flag followed by a moment of silence.
2. Oaths of Office by Mayor McDonald
 - A. Robin Dry, Council Member Ward 1
 - B. Ben Stokes, Council Member Ward 2
 - C. Kevin Ramper, Council Member Ward 4
 - D. Roll Call
3. Election of Officers with Mayor McDonald presiding
 - A. Election of Council President
 - B. Election of Council Vice President
 - C. Election of Council President Pro-Temp
4. Assignment of Committee membership (Chairman, Alternate, Member) for 2020-2022 by the President
5. Action on the minutes from the December 2, 2019 Council Meeting
6. Citizen comments on agenda items
7. Appointment and swearing in of Borough Officials
 - Joseph Hogarth, Police Chief, Borough Manager, Secretary, Treasurer, and Right-to-Know Officer
 - Robert Myers, Building Code Officer, Codes Official and Zoning Officer
 - Rebecca Ramper, Administrative Assistant and Assistant Treasurer
 - Mark Wendaur, Borough Solicitor
 - Frank Lavery, Labor Attorney
 - Jeremy Smith and Rettew Associates, Borough Engineers
 - Light-Heigel, Inc., as Borough Building Inspectors and Plan Examiners
 - James Crum, Zoning Hearing Board (2 Year Term)
 - Patricia Gallagher, Zoning Hearing Board (3 Year Term)
 - Martin J. Flannery & Associates, LLP, Borough Accountants and Auditor
 - Sean Harris, Civil Service Commission (6 Year Term)
 - Dwayne Herb, Property Maintenance Code Board (4 Year Term)
 - Jason Musser, Property Maintenance Code Board (4 Year Term – Alternate)
 - Bob Rhoads, EMA Director
 - Jonathan Morris, Sr., Special Fire Police - Captain
 - Bob Rhoads, Special Fire Police – Lieutenant
 - David Deardorff, Special Fire Police
 - Bob Treaster, Special Fire Police

- Steve Clark, Special Fire Police
- Jason Musser, Special Fire Police
- Bob Love, Special Fire Police

- A. Swearing in of Joseph Hogarth as Borough Manager
- B. Swearing in of Special Fire Police

8. Appointments by President of Council to various positions

- A. Capital Region Council of Governments
- B. Dauphin County Earned Income Tax Collection Committee
- C. Dauphin-Lebanon County Boroughs Association

9. Reports:

- A. Mayor
- B. Treasurer
- C. Manager
- D. Solicitor
- E. Susquehanna Township EMS
- F. Fire Chief
- G. Committees:
 - i. Codes
 - ii. Public Safety
 - iii. Parks and Properties
 - iv. Public Works
 - v. Personnel
 - vi. Community and Government
 - vii. Budget
 - viii. Penbrook Authority

10. New Business:

- A. Approve or reject the motion of ordering an audit of the previous Borough Manager/Secretary/Treasurer required by law.
- B. Approve or reject the motion to accept the resignation through the end of 2019 of part-time police officer David Dombrowsky.
- C. Approve or reject the motion to accept the change order submitted by Doli Construction Corporation in the amount of \$3,250 for the installation of a new lateral sewer line at man-hole D990 of the Asylum Run Sewer replacement project.
- D. Approve or reject the motion to approve the renew of the Signal Services, Inc. traffic signal maintenance contract through 2021 covering the five (5) signals within the Borough.
- E. Approve or reject the motion to accept the resignation of Amado Margarito from the Planning Commission.
- F. Approve or reject the motion to accept the appointment of Amado Margarito to fill the vacancy of the Ward 1 Council member.

11. Visitors to be heard.

12. Comments of Elected Officials.

13. Action on the bills to be paid.

14. Adjourn