

**Penbrook Borough
Council Meeting
February 2, 2026
6:30 PM**

1. Call to Order by President Newcomer followed by a salute to the flag and a moment of silence.
2. Roll Call

Newcomer	Dry	Stokes	Lovejoy	N Shaw	Burdine	Seaman	Moore	Mayor	Solicitor

3. Citizen Comment on Agenda Items
4. Consent Agenda

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

- A. Minutes

Council Minutes from January 5, 2026
Caucus Minutes from January 20, 2026
- B. January 2026 Treasurer's Report
- C. Approval of bills to be paid
- D. Approval of the Memorandum of Understanding between the Boroughs of Paxtang and Penbrook for use of the other's facilities and emergency operations centers in the event of an emergency involving relocation.
- E. Approval of Resolution 2026-07 allowing for the destruction of certain municipal records according to the Commonwealth's retention policy.

5. Reports
 - A. Mayor
 - B. Manager
 - C. Solicitor
 - D. Susquehanna Township EMS
 - E. Fire Chief
 - F. Committees:
 - i. Codes

- ii. Public Safety
- iii. Parks and Recreation
- iv. Public Works
- v. Finance and Administration
- vi. Community and Government
- vii. Technology
- viii. Penbrook Authority
- ix. Planning Commission

6. New Business

- A. Approval of Resolutions 2026-04, 2026-05 and 2026-06 exonerating Fred Pace of the 2025 Property Tax, Fire Protection Tax, Sewer Rental Fee and Municipal Solid Waste Fee.
- B. Approval of the resignation of Tax Collector Victoria Shaw.
- C. Discussion and if necessary, action on Resolution 2026-12 Authorizing and Approving a new Agreement with the Dauphin County Treasurer and the Borough, providing for the Appointment of the Dauphin County Treasurer as the Tax Collector for the Borough of Penbrook.
- D. Discussion and if necessary, action on the 2025 delinquent tax interest grace period.
- E. Discussion and if necessary, action on the purchase of a new mobile data terminal for one of the police cars.
- F. Approval of Resolution 2026-08 appointing Victoria Shaw to the Planning Commission.
- G. Approval of Resolution 2026-09 appointing Nate Shaw to the Civil Service Commission.
- H. Approval of Resolution 2026-10 appointing Jason Seaman to the Shade Tree Commission.
- I. A motion to adopt or reject Ordinance 2026-01 amending Chapter 238, Taxation, establishing regulations for tax certifications and fees.
- J. Approval of Resolution 2026-11 setting tax certification and collection fees.
- K. Discussion regarding monetary donations from the borough.
- L. Discussion regarding DCED programs supporting ordinance creation.

7. Visitors to be heard

8. Comments of Elected Officials

9. Adjourn