

Penbrook Borough Caucus Meeting

January 20, 2026 @ 6:30 PM

1. Caucus Meeting Call to Order

Newcomer	Dry	Stokes	Lovejoy	N Shaw	Burdine	Seaman	Moore	Mayor	Solicitor

2. Citizen Comments on Agenda Items

3. Discussion and Action Items

- a. An update on the Capital Area Green Belt
- b. Review of codes procedures and training by Hanover Borough Codes Enforcement Staff
- c. Discussion regarding the Council Committees
- d. Discussion regarding the DCED peer review process
- e. Discussion regarding the hiring process for the assistant borough manager
- f. Discussion regarding the MOU between Penbrook and Paxtang for shared use of emergency operations spaces
- g. Discussion and update on the spring newsletter
- h. Update on draft of a resolution for destruction of borough records in accordance with the Commonwealth's record retention policy
- i. Discussion and review of Ordinance 2026-01 amending Chapter 238, Taxation, establishing regulations for tax certifications and fees
- j. Review and discussion of expired terms for the Shade Tree Commission, Civil Service Commission, Planning Commission and County Tax Collection Committee
- k. Review and discussion of sanitary sewer infrastructure on 31st between Butler and Boas

4. Citizen Comments

5. Council Comments

6. Adjournment