

Penbrook Borough Budget Meeting

November 10, 2025

1. The meeting was called to order at 6:30 pm. Elected officials present were Newcomer, Stokes, Deardorff and Dry. No quorum.

2. Capital Improvements

A. Hogarth reviewed the 2026 Capital Projects, most of which are grant funded and include the Ferndale project involving storm water and sewer, LV Phase IV and CP basketball court, both contingent upon the LSA grant. Liquid Fuels funded paving and possibly the start of the CP project. Also, the possible office space addition that will be discussed in the remaining council meetings of 2025. Council had no other additional projects to discuss

3. STMP Phase II Projects

A. Hogarth provided a copy of the appendix from the STMP report that outlines the action items and projects that would involve possible phase II funding. From the latter, there were four projects suggested that include a borough code re-write, the development of a capital improvement plan, IT services upgrade and a financial procedures policy manual.

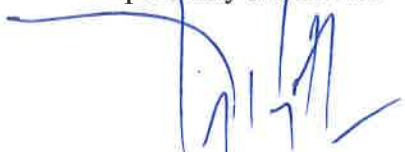
Our DCED rep said all four items can be submitted on one grant application that Council will have to consider to submit in April 2026. The funding, if awarded, is available for a three year window.

B. Newcomer suggested we take advantage of the peer review which is free through DCED. The STMP report lists a review of both the police and fire department. Newcomer suggested the focus be on the police department at this time.

4. There was no quorum so a vote could not be taken to advertise the budget draft for public inspection.

5. The meeting was adjourned at 7:30 pm

Respectfully submitted,



Joseph Hogarth

Borough Secretary