

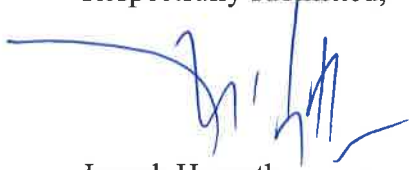
## **Penbrook Borough Budget Meeting**

**October 27, 2025**

1. The meeting was called to order at 6:30 pm. Elected officials present were Stokes, Armbruster, Dry, Shaw and Deardorff.
2. Sewer Fund Revenues and Expenses
  - A. There is no need to increase residential or commercial fees for 2026
  - B. A quick review of the Ferndale project funded by the Small Water and CDBG grants
3. Municipal Solid Waste Fund
  - A. Hogarth provided revenues based on the assumed fee increase to match the proposed 2026 cost outlined in the draft IMA with the city. Up to \$334 from \$310. Reviewed revenue projections at an assumed 92% collection rate and delinquents at the \$310 fee. Expenses to remain mostly constant throughout the year.
4. Other Funds.
  - A. For the Police Fund, Hogarth commented that there are no 2026 budget projections but when figures are available he will be asking council to approve the purchase of the handgun trade funded by the \$16,000 check sent by Susquehanna Twp. Possibly the December Council meeting.
  - B. A quick review of the Asylum Run Debt Service funded, for the first time, solely with Sewer Fund monies.
  - C. A quick review of the Post Retirement Health fund. Hogarth will be asking Council to consider a \$20,000 general fund transfer to help defer the cost of having a fourth retiree on the plan through 2026.
5. Municipal building office space. Hogarth urged Council to consider options after they voted to approve the search for an asst borough manager. Hogarth said he believes it unprofessional to hire for that position only to cram another desk in a common workspace with the other office staff. He proposed hiring an engineer or architect to draft plans to expand the office space into the community room. The original plan to build a new building was also discussed with no plan or resolution. Deardorff would like a discussion and action item on the Nov Caucus agenda to discuss the architect hire.
6. The public meeting was adjourned at 7:15 pm for an executive session to discuss a personnel matter.

7. The executive session was adjourned at 7:45 pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'J. Hogarth', with a long horizontal line extending to the left.

Joseph Hogarth

Borough Secretary