

Penbrook Borough Budget Meeting

September 8, 2025

1. The meeting was called to order at 6:30 pm. Members present were Stokes, Deardorff, N. Shaw, Newcomer and Armbruster.

2. Hogarth presented Council with the MMO worksheets and memos for both the uniform and non-uniform plans. Armbruster pointed out the date typo on the non-uniform worksheet that needs corrected.

3. Hogarth reviewed 01.410 section of the General Fund which are proposed expenses related to the Police Department. Comments and topics of discussion included:

A. 01.410.110, the Chief's salary needs to be determined by the elected officials. Once determined Hogarth will add the data to the spreadsheet.

B. 01.410.112, amount shown reflects two hires at the highest rate. Also the PCCD grant will offset this amount by 80k.

C. Part-time police budget depends on how hiring full-time replacements go. May need to keep Maley on as part-time but only if he agrees to work shift coverage.

D. Uniform allowance may need adjusted for the number of vest replacements needed in 2026. Norton, Foltz and Maley all expire in 2026 but will not purchase for Maley unless he stays.

E. 01.410.321 is IT and computer invoicing through MIS. If Council changes vendors, then this may have to be adjusted accordingly. Also need to consider hardware purchases. The amount shown is just for monthly invoices.

F. 01.410.351 after speaking with the insurance company and solicitor it is recommended we drop heart and lung coverage for 2026. The \$9,700 cost is wasted because employees on work comp have an opportunity to maintain full salary through light duty.


4. Susquehanna Twp owes the Borough \$16,000 for wages paid to former officers Pesce and Yanich while they were attending the police academy. Hogarth would like to deposit this money into the 18 Fund to pay for a handgun upgrade to include red dot optics. The current inventory is 7 years old, and this would be a nice incentive for the officers. Several supported the idea, but Newcomer said he'd like to see what the general fund looks like before making the commitment.

5. Hogarth updated council on the public works operator position candidate search. There were two viable candidates interviewed on Thursday and Hogarth asked when Council will discuss the third position. Deardorff and Armbruster support hiring the third person now. Shaw wants to wait for the STMP report and possibly not fill it at all. Newcomer wants to wait for the STMP report also, but supports hiring an assistant borough manager to oversee the public works department. Hogarth suggested discussing during the next budget meeting which will be all

other general fund expenses. Hogarth asked Newcomer what he considers as a salary for the asst borough mgr. Newcomer: \$75,000.

6. The meeting was adjourned at 7:38 pm

Respectfully submitted.

A handwritten signature in blue ink, appearing to read 'J. Hogarth', with a long horizontal flourish extending to the left.

Joseph Hogarth
Borough Secretary