

The Penbrook Borough Authority

EXPANDED AGENDA: WEDNESDAY, JULY 16, 2025 6:30 PM

- I. Welcome /Call to Order/Attendance
Hogarth x , Shaw x , Smith , Bargo x , Dry x , Kern x , Barber x
- II. Pledge of Allegiance & Moment of Silence Observed
- III. Public Comments: None present
- IV. Secretary's Report: Prepared by Robin Dry
 - a. Minutes from May 21, 2025 meeting for approval:

Motion made by: SHAW 2nd by: DRY Vote passed: YES 0/4
- V. Treasurer's Report: Presented by Nate Shaw
Stormwater Management balance, check detail, & profit and loss reports for May and June 2025:

May report
Motion made by: Dry 2nd by: Barber Vote passed: YES 0/4
June report
Motion made by: Dry 2nd by Barber Votes passed: YES 0/4
- VI. Manager's Report: Presented by Joe Hogarth
 - a. Authority email activity: None

 - b. Stormwater time report: Provided for review

 - c. Other reports/comments: None
- VII. Solicitor's Report/Comments: Presented by Beth Kern
 - a. Update on unpaid storm water fees and liens: Separate report provided
Conversation to be had about returned storm water fee mail from Keystone

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penbrookauthority@outlook.com
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a. Other reports/comments: None

VIII. Engineer's Report/Recommendations: No additional updates

a. 2501 Herr St. (25th and Ludwig) if any updates from engineer.
Per April meeting USG called for input and their video reviewed by engineer.

b. Inlet 6-9 on Herr Street. See engineer's correspondence and inlet reports.

Motion made by Nate Shaw/2nd by Dry approved 0/4 to hire Rettew to produce an estimation on fixing inlets 6-6, 6-4, and 6-6

IX. Old Business:

a. Budget discussion – 2nd draft proposed budget for review.
Question asked on money in budget for inlet repair

Motion to adopt the proposed budget for 2025-2026 budget year beginning July 1, 2025, and ending June 30, 2026.

Motion made by: Bargo 2nd by: Shaw Vote passed: YES 0/4

New Business:

a. Education:
*Approved minutes from the May 2025 Stormwater Authority meetings to be posted.

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b. 2621 Penbrook Ave, Water Infiltration:

*Video received from property owner.

*Satellite Photo received of previous curb from Mr. Hogarth, Borough Manager.

*Attached email to SWA received 7-13-2025.

Motion made by Shaw/2nd by Barber to hire Rettew to access the water runoff for the property at 2621 Penbrook Avenue. Specifically by Sherman Avenue and Earley Street. Passed Yes 0/4

b. STMP (Strategic Management Planning Program) zoom meeting on 7-15-2025 with Keystone Municipality Solutions:

*Working with borough and authority to create a multi-year financial plan and to identify ways to improve operations and support financial stability.

Suggestion for STMP to transfer Sewer Authority to Stormwater Authority with a current MOU.

d. Public Works report: None

XI. Public Comments: Discussion on rain barrels. Will arrive before September (20) approximately. Four in Utility room. Workshop at Fallfest 2025

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XII. Next Meeting: Wednesday, August 20, 2025 @ 6:30 pm – Community Building

XIII. Adjourn:

Motion made by: Shaw 2nd by: Dry Vote passed: **YES 0/4**

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