

Penbrook Borough Caucus

Meeting

August 18, 2025

1. Caucus Meeting Call to Order

Newcomer	Dry	Stokes	Deardorff	N Shaw	Burdine	Armbruster	Moore	Mayor	Solicitor

2. Citizen Comments on Agenda Items

3. Manager's report

- A. Public works operator position
- B. Police Officer position
- C. Boas Street traffic study
- D. CDBG Grant Award

4. Discussion and Action Items

- A. Public Works – work standardization update
- B. A review of the Sharepoint site and discussion with the Technology Committee
- C. Parks and Rec Discussion and if necessary, action where appropriate
 - i. Community Park Pavilion Rental Form
 - ii Basketball Court
 - iii Fire Department LSA grant application sponsorship
 - iv. MOU with the JT Dorsey Foundation
 - v. Zero Day at Fall Fest and the serving of alcohol during the event
 - vi. County LSA grant application projects
- D. A review of the bid tabulation for the 2025 paving project and if necessary, action on awarding the project to the lowest responsible bidder.
- E. An update, discussion and if necessary, action on the contract to collect municipal solid waste and recycling for 2026 and beyond.

F. Discussion and if necessary, action on the storm water complaint received by the Storm Water Authority from the resident at 2621 Penbrook Avenue

G. Discussion and if necessary, action on the Borough Newsletter draft

H. Discussion and if necessary, action on the KMS, STMP findings and questionnaire

5. Citizen Comments

6. Council Comments

7. Adjournment