

1. Call to Order:

On February 4, 2019 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present.

2. Action on January 7, 2019 Council Minutes:

A motion was made by Sweger to have the minutes from the January 7, 2019 Council meeting approved and it was seconded by Deardorff. The motion was unanimously approved.

3. Action on January 22, 2019 Caucus Minutes:

A motion was made by Dry to have the minutes from the January 22, 2019 Caucus meeting approved and it was seconded by Matio. The motion was unanimously approved.

4. Citizen Comments:

None

5. Reports:

A. Mayor- Mayor Miller provided a recap of the January, 2019 Police report. This was followed by the swearing in ceremony of Officer Isaac Tritt to the Police Department and Ben Stokes to the Planning Commission.

B. Treasurer – Secretary Eberly read the Treasurer’s report for January 2019. A motion was made by Armbruster and seconded by Shaw to approve the Treasurer’s report for audit. The motion passed unanimously.

C. Manager – Eberly reported that 2019 tax bills from Dauphin County for real estate, sewer and trash as well as Keystone Collection bills for per capita, occupational and LST taxes have been mailed. The Asylum Run road construction project is progressing according to schedule. Election Day workers are still needed. Please check the Borough website for additional information to sign up for one of these paid positions.

D. Solicitor – No report.

E. Fire Chief – Chief Musser reported on the month of January 2019 fire calls taken by the Fire Department. He announced the new F-150 used vehicle was received by the Fire Department last week and are waiting decals and quotes for a radio. A brief discussion was held regarding the recent closing of the Edgemont Fire Department which resides in Susquehanna Township due to lack of volunteers.

F. Committees:

1. Codes – Deardorff read the Codes Department Activity Report for the month of January. Rob Myers is working on proposed ordinance modifications discussed with Light-Heigel during a recent visit with their staff.

2. Public Safety – Matio reported the order of succession for the month of February is Sweger, Armbruster and Dry. Matio inquired about the number of notices written for snow not being removed from resident sidewalks. At least 8 notices had been sent out, but with the recent high temperatures from the weekend, all snow and ice should have melted due to the past snow event.

3. Parks & Property – The next meeting will be held on February 13, 2019 at 6:30PM. McDonald mentioned the RFP for the Elm Street Station project will be advertised in a few weeks and we can expect construction throughout the summer into early fall. Discussions and planning have begun for the upcoming summer program.

4. Public Works- The spring street sweeping is scheduled for the week of May 6, 2019. The springs have been replaced on the white truck and it has made a positive difference with the recent snow event. The week of February 19, 2019 the Spring Creek Stream Stabilization project will be worked on to cover the exposed sewer line. Potholes in the Borough have been filled and a new thermostat has been installed in the Community Room, which can be monitored remotely via an app on staff's cell phones.

5. Personnel – No report, but an Executive Session was called to discuss a matter.

6. Community & Government – Sweger provided numerous dates and times of upcoming events and meetings being held in the Borough. This was highlighted with the upcoming, 'Keep Penbrook Beautiful' event scheduled for April 13, 2019. A thank you note was read regarding the past Walk with the Doc events.

7. Budget – Armbruster distributed a summary report for January, 2019 and reviewed a December 2018 budget summary of the General fund from the past year.

8. Authority- The next Authority meeting is scheduled for February 20, 2019 at 6:30PM. Work has been completed on the Ludwig Street sinkhole project. Stormwater inlets will be numbered by the Public Works team later this year.

6. New Business:

A. A motion was made by Armbruster, seconded by Ramper to appoint Dave Deardorff as a Fire Police Officer in Penbrook. The motion to approve this request passed unanimously, with Deardorff abstaining from the vote. Mayor Miller conducted the swearing in ceremony immediately following the vote.

B. A motion was made by Deardorff, seconded by Sweger to waive the fees associated with the annual St. Margaret Mary School 5K Race. The motion to approve this request was passed unanimously.

C. A motion was made by Deardorff, seconded by Dry to approve the Operation and Maintenance of the Access Road along Asylum Run and Agreement to Sharing Costs with the Susquehanna Township Authority. The motion to approve this amendment was passed unanimously.

D. A motion was made by Deardorff, seconded by Shaw to approve the quote of \$10,450 from iWorQ Systems for the software and annual maintenance costs to be used by the Borough Office for various functions. The motion to approve this request was passed unanimously, with the exception of Armbruster.

E. A motion was made by Deardorff, seconded by McDonald to approve the purchase of 12 Ipads and Otterbox protective cases from Best Buy which was quoted at \$4,559.76. The motion to approve this request was passed unanimously.

7. Visitors Comments:

No comments provided by visitors.

8. Comments from Elected Officials:

A. Mayor – Mentioned that the topic of legalizing marijuana in municipalities around the Borough has been drawing much attention. This will be an issue for the Borough to address in the future.

B. McDonald– Thanked the Police, Public Works for their efforts and all for attending the meeting tonight.

C. Shaw– Thanked Public Works for a tremendous job with the recent snow events. Shaw congratulated Deardorff and Stokes for volunteering in their new roles.

D. Sweger– Thanked everyone for attending and for Deardorff and Stokes on their new roles. She mentioned she has been working with the Historical Society and Grace Church that recently closed.

E. Dry– Thanked everyone for coming tonight and for the Public Works efforts. She also congratulated Stokes, Deardorff and Officer Tritt.

F. Armbruster – He congratulated Officer Tritt and Stokes as well as thanked everyone for attending tonight's meeting

G. Matio – Thanked everyone for attending and for all of Public Works efforts. She also congratulated Deardorff and Stokes.

H. Ramper – Thanked Public Works, the Fire Company, the Police Department, Stokes, Officer Tritt, Deardorff, and all of Council for their effort and dedication to the Borough.

9. Action on the Bills to be Paid:

A motion was made by Matio, seconded by McDonald to pay the bills. The motion passed unanimously.

10. Adjourn:

A motion was made by Sweger, seconded by Armbruster to adjourn at 8:55 PM. The motion passed unanimously.