

1. Call to Order:

On January 7, 2019 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of Mayor Miller.

2. Action on December 3, 2018 Council Minutes:

A motion was made by Matio to have the minutes from the December 3, 2018 Council meeting approved and it was seconded by Sweger. The motion was unanimously approved.

3. Action on December 17, 2018 Caucus Minutes:

A motion was made by Dry to have the minutes from the December 17, 2018 Caucus meeting approved and it was seconded by Matio. The motion was unanimously approved.

4. Citizen Comments:

Clyde Bateman questioned the comp-time payout approved at the December 17, 2018 Caucus meeting. He also asked about the Borough Siren not working and Manager Eberly provided updates that he was still working with the insurance company on a claim. Bateman mentioned he did not see a need to purchase new handguns, but President Ramper explained many of them are 20 years old and a grant through the Dauphin County District Attorney's Office would fund this initiative.

5. Reports:

A. Mayor- No report.

B. Treasurer – Secretary Eberly read the Treasurer's report for December 2018. A motion was made by Armbruster and seconded by Sweger to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly reported that the pre-construction meeting for the construction of the Asylum Run Road work was held on January 4, 2019 and all involved agreed on a notice to proceed date of January 14, 2019. Christmas tree pick up by Republic will be held on January 9th and 16th in the Borough. Business license and residential rental unit license applications will be mailed out

tomorrow incorporating the fee increases which will be voted on later in the agenda. DEP permits were secured for the Spring Creek stream bank restoration project where erosion has exposed a Penbrook sewer line. This repair is expected to take place in the next several weeks, pending inclement weather.

D. Solicitor – No report.

E. Fire Chief – Chief Musser reported on the month of December and year end fire calls taken by the Fire Department. He announced their offer for an F-150 used vehicle was accepted by Hampden Township Fire Company and will be voted on for action to be taken later on the agenda. Discussions about the installation of a radio for this vehicle will be on the agenda at the next Caucus meeting.

F. Committees:

1. Codes – Deardorff read the Codes Department Activity Report for the month of December. Eberly has been asked to have Rob Myers provide a spreadsheet of ordinance proposals discussed with Light-Heigel during a recent visit with their staff.

2. Public Safety – Matio reported the order of succession for the month of January is Shaw, Sweger and Armbruster. Bob Rhoads reported that Pennsylvania did not meet the threshold for FEMA funds from this summer and therefore, the Authority will not be subsidized for the Ludwig Sinkhole work. A free training session will be held at the Lancaster County Public Safety site on February 2, 2019 and one section will be devoted to elected officials. A winter storm is being tracked for this weekend.

3. Parks & Property – The next meeting will be held on January 9, 2019 at 6:30PM. McDonald mentioned the RFP for the Elm Street Station project will be advertised in the near future and we can expect construction throughout the summer into early fall.

4. Public Works- The Public Works vehicles are prepared for the anticipated weather events. Bob Arney is anticipating repairing the sinkhole and replacing inlets on Ludwig Street, beginning January 14, 2019. Quotes for the springs for the white truck have been received along with quotes for contractors who can handle large snow events, if additional services are necessary.

5. Personnel – No report, but an Executive Session was called to discuss a matter.

6. Community & Government – Sweger thanked PRI for the Holiday Craft Show, the Fire Company for Santa and the oranges, the Lions for the Pork and Sauerkraut event and for the Lions and others for donating books.

7. Budget – Armbruster distributed a summary report through December 2018.

8. Authority- The next Authority meeting is scheduled for January 16, 2019 at 6:30PM. Work will begin shortly on the Ludwig Street sinkhole project. Please visit the website to review minutes and other education material about the Authority.

6. New Business:

A. A motion was made by Deardorff, seconded by Shaw to accept the grant through the Dauphin County District Attorney's Office to replace the Penbrook Police Department's H&K USP .40 caliber handguns with a new Glock 9mm. The motion to approve this request passed unanimously.

B. A motion was made by Deardorff, seconded by Matio to accept the Independent Auditor's Report from Zelenkofske Axelrod, LLC for their report of the 2017 financial activities of the Borough of Penbrook. The motion to approve this request was passed by all Council members, with the exception of Armbruster.

C. A motion was made by McDonald, seconded by Sweger to approve the designated handicapped parking space along Elm Street located adjacent to the park as designed by E. Black Associates and required in conjunction with the Elm Street Station Park DCNR grant. The motion to approve this request was passed unanimously.

D. A motion to amend was made by Deardorff, seconded by Sweger to remove the word "Tax" and substitute "Fee" in the proposed motion on the agenda. The motion to approve this amendment was passed unanimously.

Another motion was made by Armbruster, seconded by Shaw to approve Ordinance 2019-01 which increases the Business Privilege License fee from \$10.00 to \$20.00. The motion to approve this request was passed unanimously.

E. A motion was made by Armbruster, seconded by Dry to approve Resolution 2019-01 Setting Fees for Services for 2019 and beyond. The motion to approve this request was passed unanimously.

F. A motion was made by Deardorff, seconded by Sweger to approve the appointment of Ben Stokes to serve on the Planning Commission for a period of 4 years ending December 31, 2022. The motion to approve this request was passed unanimously.

G. A motion was made by Sweger, seconded by Matio to approve the appointment of Robin Dry to serve on the Penbrook Authority for a term of 5

years ending December 31, 2023. The motion to approve this request was passed unanimously.

H. A motion was made by Matio, seconded by Dry to approve Jeremy Smith, Rettew as the Penbrook Borough engineer to serve in place of Max Shradley. The motion to approve this request was passed unanimously.

I. A motion was made by Shaw, seconded by McDonald to approve the Penbrook Fire Department to purchase the Ford F-150 used as a response vehicle from the Hampden Township Fire Department for the amount of \$12,000.00 from the Fire Protection Fund (03). The motion to approve this request was passed unanimously.

7. Visitors Comments:

No comments provided by visitors.

8. Comments from Elected Officials:

A. Deardorff – Congratulated Robin and Ben on their new role appointments. He also congratulated Chief Musser on the new fire vehicle.

B. Sweger– Thanked the Police for their commitment and seeking grants to fund the new guns. Thanked Public Works for the work on the Thomas St. sewer line efforts along with coordinating the holiday wreaths. She thanked the Fire Company for spreading the Christmas spirit. Thanks to Robin and Ben for their new roles and for the office staff for their dedication.

C. McDonald – Thanked Robin and Ben for volunteering and for everyone for attending the meeting tonight. He also is excited to see the Elm Street Station project getting started.

D. Shaw– Thanked everyone for attending, for Robin and Ben on their new roles. He is glad Public Works have their equipment ready and prepared for the winter weather. Congratulations to the Fire Company on their new truck.

E. Dry– Thanked everyone for coming tonight and for everyone's assistance during her transition.

F. Armbruster – Thanked Robin and Ben for their recent appointment and for everyone for attending tonight's meeting.

G. Matio – Thanked everyone for attending and for all the work Sweger has put in as the President of the Stormwater Authority during her tenure.

H. Ramper – Thanked Public Works, the Fire Company, the Police Department, Ben, Robin, Rhoads, Wendaur, Eberly and all of Council for their effort and dedication to the Borough. He especially recognized all the efforts of Sweger serving on the Authority during her tenure. He also thanked the Lions for their New Year's Day pork and sauerkraut event.

9. Action on the Bills to be Paid:

A motion was made by Matio, seconded by Dry to pay the bills. The motion passed unanimously.

10. Adjourn:

A motion was made by Deardorff, seconded by Armbruster to adjourn at 8:40PM. The motion passed unanimously.