

1. Call to Order:

On November 5, 2018 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of Philip Copley.

2. Action on October 1, 2018 Council Minutes:

A motion was made by Deardorff to have the minutes from the October 1, 2018 Council meeting approved and it was seconded by Sweger. The motion was unanimously approved.

3. Action on October 15, 2018 Caucus Minutes:

A motion was made by Shaw to have the minutes from the October 15, 2018 Caucus meeting approved and it was seconded by Matio. The motion was unanimously approved.

4. Citizen Comments:

None.

5. Reports:

A. Mayor – The Mayor provided Council with the October Police Report. She also announced Officer Baldwin will replace Chief Hiester as the Officer in Charge until a new police chief is appointed.

B. Treasurer – Secretary Eberly read the Treasurer's report for October 2018. A motion was made by Deardorff and seconded by Shaw to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly reported that earlier in the day he provided a presentation for a Dauphin County Gaming Grant for the Asylum Run Sewer project. DEP awarded a permit for the approval to construct a trail/road along the Asylum Run Sewer line in order to bring in construction equipment to replace the sewer line. The new leaf machine has arrived and is in use collecting leaves. The Borough has also been notified they have received a grant for 90% of the cost of the leaf machine so the Borough will roughly pay \$6,000 for this new equipment. A special thanks was provided to the Public Works and Police Department for their assistance with the tree trimming initiative being done throughout the Borough.

Please remember to vote and stop in at the Historic Societies bake sale tomorrow.

D. Solicitor – No report.

E. Fire Chief - Musser provided an overview of the fire report from the month of October 2018. It was reported the Fire Company submitted a state grant for \$15,000 for new equipment.

Leo Isaac requested permission on behalf of the Leo's to conduct the Manna Food Drive. He requested assistance in storing food collected in the Borough building. The date of this event is November 21, 2018 from 12-5:00PM. Food and cash donations will also be accepted.

F. Committees:

1. Codes – Deardorff reviewed the October 2018 recap report from the Codes Enforcement office. The Codes Committee met on November 1, 2018 to discuss several ordinances.

2. Public Safety – Matio reported the order of succession for the month of November is McDonald, Shaw and Matio. She warned to pay attention when driving on leaves and rain is expected to be blocked at drains with leaves. It is also recommended not to park on dry leave piles.

3. Parks & Property – The next meeting will be held on November 13, 2018 at 6:30PM. Jean Sullivan from St. Margaret Mary will be attending to discuss partnerships for the future of Little Valley Park.

4. Public Works- The yellow dump truck has been sold on Municibid. The new truck is working great and the old red truck has been fixed. MJR is repairing an item they damaged.

5. Personnel – An executive session to discuss a personnel matter.

6. Community & Government – Sweger congratulated Summer and Officer Baldwin as Volunteers of the year. She reported that the Halloween Party was a great success and that the Lion's Pancake Breakfast is scheduled for Saturday from 7:00-11:00AM.

7. Budget – Armbruster distributed a summary report through October 2018. He reminded everyone that the next Budget Committee meeting was scheduled on Monday evening at 6:30PM and are focusing on reviewing existing fees/taxes and discussing some necessary cuts to balance the proposed 2019 budget.

8. Authority- The next Authority meeting is scheduled for November 21, 2018 at 6:30PM. Discussions will be on the progress of the Ludwig Street project and the permanent easement at the cemetery.

6. New Business:

A. A motion was made by Deardorff, seconded by Armbruster to accept Resolution 2018-12 of intent to issue a series of bonds or notes to finance the Asylum Run Sewer project and to allocate a portion of the proceeds thereof to the payment of certain expenditures to be made toward such project prior to the issuance of such bonds or notes. The motion to approve this request passed unanimously.

B. A motion was made by Armbruster, seconded by Shaw to approve the acceptance of the retirement of Chief David Hiester from the Penbrook Police Department with an effective date of November 24, 2018. The motion to approve this request was passed unanimously.

C. A motion was made by Matio, seconded by Shaw to accept Resolution 2018-13 to remove Chief David Hiester's weapon from the current inventory and authorize the Borough Manager to act on behalf of the Borough in signing all the documents necessary to effect the transfer to Chief Hiester. The motion to approve this request was passed unanimously.

D. A motion was made by Deardorff, seconded by Sweger to accept the resignation of Philip Copley from his role of serving as a Council member representing the 1st Ward. The motion to approve this request was passed unanimously.

E. A motion was made by Deardorff, seconded by Sweger to approve a handicap parking space for 2412 Penbrook Avenue. The motion to approve this request was passed unanimously.

F. A motion was made by Shaw, seconded by McDonald to accept the lowest 5 year lease quote for \$6,500.00 submitted by Axon Enterprises, Inc. for 5 new tasers, associated hardware, and warranty to be used by the Penbrook Police Department. The motion to approve this request was passed unanimously.

G. A motion was made by Sweger, seconded by Matio to approve the Memo of Understanding for a reciprocal agreement with the Borough of Paxtang for use of the municipal buildings as an Emergency Operations Center, if one party's municipal building is inoperable in an event of an emergency. The motion to approve this request was passed unanimously.

H. A motion was made by Armbruster, seconded by Matio to advertise the 2019 Tax Ordinance. The motion to approve this request was passed unanimously.

I. A motion was made by Armbruster, seconded by Shaw to advertise the 2019 Sewer Rates. The motion to approve this request was passed unanimously.

J. A motion was made by Sweger, seconded by McDonald to advertise the 2019 Penbrook Meeting Schedule. The motion to approve this request was passed unanimously.

K. A motion was made by Sweger, seconded by Shaw to advertise the 2019 Proposed Penbrook Budget. The motion to approve this request was passed unanimously.

L. A motion was made by Shaw, seconded by McDonald to accept the final bid price of \$9,700.00 for the 1995 Ford F-350 Public Works Dump Truck, Plow and Salt Spreader from the recently ended Municibid auction. The motion to approve this request was passed unanimously.

M. A motion was made by Deardorff, seconded by Sweger to approve the preparation of the letter of intent to John Perry for a part-time contingent offer of employment with the Penbrook Borough Police Department. The motion to approve this request was passed unanimously. The Mayor signed the letter and provided it to the Borough Manager to place in the mail the next day.

N. A motion was made by Deardorff, seconded by Matio to table Resolution 2018-14 recognizing the Retirement of Officer Stephen Mowery until a later date. The motion to table this request was passed unanimously.

7. Visitors Comments:

No Visitor Comments.

8. Comments from Elected Officials:

A. Deardorff – Thanked Carmen for attending the Gaming Grant Hearing earlier today and for the Public Works efforts. He also thanked Chief Hiester for his dedication to the Borough and noted he would be greatly missed. He congratulated Officer Baldwin and Summer Martinez for their recent Volunteer award.

B. Armbruster – Thanked everyone for attending and reminded everyone to vote tomorrow. He also congratulated Officer Baldwin and Summer for their award and congratulated Mark Wendaur on his upcoming wedding.

C. Matio – Thanked Chief Hiester on all his years of service and thanked everyone for attending.

D. McDonald – Thanked everyone for attending and wished the Chief well on his upcoming retirement.

E. Shaw – Thanked everyone for coming tonight and thanked the Chief for all his efforts. He mentioned he was pleased the yellow public works truck was sold.

F. Sweger – Thanked the Chief for his 39 years of service to the Borough. She also thanked the Fire Company, Police Department, Public Works, Bob Rhoads and Summer.

G. Mayor – Thanked everyone who helped with the recent Zoning Hearing. She thanked the Chief for his dedication and wished him well on his retirement.

H. Ramper - He wished the Chief well and stated his would definitely be missed. He reminded him to come back and visit. Thank you to the Fire Company and explained more discussions will be held on the air packs. He thanked Officer Baldwin for stepping up and to the Public Works team for their leaf work and painting of the curbs. He also thanked Ben Stokes for his application for a position on the Planning Commission.

9. Action on the Bills to be Paid:

A motion was made by Armbruster, seconded by Matio to pay the bills. Ramper asked about details involving the Borough credit card payment. The motion passed unanimously.

10. Adjourn:

A motion was made by Deardorff, seconded by Shaw to adjourn at 8:55PM. The motion passed unanimously.