

1. Call to Order:

On October 1, 2018 Vice President Deardorff called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of President Ramper.

2. Action on September 5, 2018 Minutes:

A motion was made by Matio to have the minutes from the September 5, 2018 Council meeting approved and it was seconded by Armbruster. The motion was unanimously approved.

3. Citizen Comments:

Clyde Bateman – Mr. Bateman expressed his concerns about the number of abandoned vehicles in the Borough. He also questioned the legality of a telephonic vote by a Council member at the end of last meeting. The Solicitor responded that this method was acceptable and in accordance to the law.

The Mayor requested an Excessive Session to review a personnel matter.

4. Reports:

A. Mayor – The Mayor provided Council with the September Police Report. She also announced that Chief Hiester will retire on November 24, 2018.

B. Treasurer – Secretary Eberly read the Treasurer's report for September 2018. A motion was made by Sweger and seconded by McDonald to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly reported that we received the DEP permit for the initial stages of beginning the Asylum Run Sewer project and he was working with Susquehanna Township on obtaining the required Operations and maintenance agreements/permits for the trail/road in this area. He is working with the engineers to develop the bid schedule and bid documents for this road construction portion of the project. He also attended a social with the County Commissioners and highlighted some of the initiative presently in store for Penbrook. The Emergency Siren on the Borough building is still not operational as vendors are diagnosing a corrective action plan. A Zoning Hearing Board meeting is scheduled for October 30, 2018 at 7:00PM at the Borough Building

and encouraged residents to attend regarding the variance requested by Daystar Rehab Center for the purchase of the old Penbrook School Building.

D. Solicitor – No report.

E. Fire Chief - Musser provided an overview of the fire report from the month of September 2018. He also asked about an agenda item from the Caucus meeting for the purchase of a vehicle, but no action has been taken.

F. Committees:

1. Codes – Deardorff reviewed the September 2018 recap report from the Codes Enforcement office.

2. Public Safety – Bob Rhoads mentioned the Council members in charge in the event of an emergency during the Month of October are Ramper, McDonald and Matio. He mentioned the County was offering a “Skyward Class” on October 18, 2018 for essentially a junior meteorologist session. The West Nile Virus is still a concern during this time of year. He asked about the Borough Siren repair and it was mentioned it is still being diagnosed.

3. Parks & Property –No report.

4. Public Works- Shaw mentioned that the new truck has arrived and the leaf machine has been shipped from the factory. Street curbs are also being painted throughout the Borough.

5. Personnel – No report, but requested an executive session to discuss a legal matter.

6. Community & Government – Sweger updated Council that PRI was working to clean up trash along Elm and Hoffer Streets. POM is scheduled to have their annual event in the Borough Building on Wednesday, October 3 at 6:30PM and the Volunteer Dinner which is by invitation only is scheduled for October 20, 2018. The Halloween Festival is scheduled for October 27, 2018 from 3:00-5:00PM in the Borough Building. Candy donations are still needed and can be dropped off at the Borough Office.

7. Budget – Armbruster distributed a summary report through September, 2018, He reminded everyone that the next Budget Committee meeting was scheduled on Monday evening at 6:30PM and, are focusing on non-personnel expenditures at this time.

8. Authority- Work will begin at 27th and Ludwick to repair the sink hole and inlets beginning next week. The Borough has 12 outfalls and has identified 10 inlets which are in need of repair/replacement. The Authority has also contributed

financially for the purchase of the new Public Works truck which has arrived. The next Authority meeting is scheduled for October 17, 2018 at 6:30PM.

5. New Business:

- A. A motion was made by Sweger, seconded by Copley to approve the appointment of Rick Levandusky and John McDonald as alternate members of the Penbrook Civil Service Commission. The motion to approve this request passed unanimously.
- B. A motion was made by Matio, seconded by Sweger to accept the retirement of officer Stephen Mowery from the Penbrook Police Department with an effective date of September 30, 2018. The motion to approve this request passed unanimously.
- C. A motion was made by Deardorff, seconded by Shaw to approve the recommendation for Resolution 2018-10 to remove Officer Stephen Mowery's weapon from the current inventory and authorize the Borough manager to act on behalf of the Borough in signing all documents necessary to effect the transfer to Officer Mowery. The motion to approve this request passed unanimously.
- D. A motion was made by Matio, seconded by McDonald to accept the resignation of Nate Shaw from the Dauphin County Earned Income tax Collection Committee. The motion to approve this request passed unanimously.
- E. A motion was made by Copley, seconded by Shaw to approve the motion to appoint Sandy Matio as the replacement to serve on the Dauphin County Earned Income Tax Collection Committee through the remainder of 2018. The motion to approve this request passed unanimously.
- F. A motion was made by Sweger, seconded by Shaw to forward the handicapped parking request for 2412 Penbrook Avenue to the Police Department for evaluation. The motion to approve this request passed unanimously.
- G. A motion was made by Matio, seconded by Armbruster to approve the lowest quote of \$9,200 submitted by Shulls Tree Service funded by the Highway/Liquid Fuel Fund to elevate all trees in the Borough to ordinance over the streets and sidewalks as well as cleaning and disposing of all associated debris. The motion to approve this request passed unanimously.

- H. A motion was made by Sweger, seconded by Shaw to advertise to sell the 1995 Ford F-350 Public Works Dump Truck, Plow and Salt Spreader on the Municibid auction with the net proceeds being deposited into the Vehicle Capital Reserve Fund. The motion to approve this request passed unanimously.
- I. A motion was made by Shaw, seconded by Deardorff to accept the lease extension with American Tower for the cell tower located at the south end of Community Park for six (6) additional five (5) year renewal terms, which will include a one-time \$26,000.00 payment. The motion to approve this request passed unanimously.
- J. A motion was made by Copley, and seconded by Sweger to approve Resolution 2018-11 to submit the Borough's grant application to participate in the Pennsylvania Early Intervention Program (EIP) for a multi-year Financial Management Plan. The motion to approve this request passed unanimously.
- K. A motion was made by Deardorff, seconded by Sweger to approve the motion to authorize the Penbrook Civil Service Commission to recommend at least two (2) full time police officer candidates for potential hiring. The motion to approve this request passed unanimously.
- L. A motion was made by Armbruster, seconded by Deardorff to accept the quote from Officer Survival Solutions (OSS) for the amount of \$1,639.97 to purchase three (3) police vests with side plates for the use by the Police Department. The motion to approve this request passed unanimously.

6. Visitors Comments:

No Visitor Comments.

7. Comments from Elected Officials:

- A. Copley– Thanked everyone for attending the meeting tonight.
- B. Armbruster– Thanked everyone for attending and mentioned he still needed menu entrée's for those attending the Volunteer Dinner.
- C. Matio– Thanked Chief Hiester for all his efforts and dedication.
- D. McDonald– Thanked everyone for attending and for voting him onto the Civil Service Commission.
- E. Shaw – Thanked everyone for attending tonight's meeting.
- F. Sweger – Copley, Mowery and Chief Hiester were all recognized for their service and would be missed. She also mentioned they were all part of Penbrook's history. She also thanked everyone for attending tonight's meeting.

G. Mayor – She expressed her appreciation for approving the police vests and thanked all the volunteers on the Civil Service Commission. She also thanked Mowery and Hiester for all of their service to the Borough.

H. Deardorff – Echoed Sweger's comments and mentioned we will continue moving forward, but they will be hard to replace. Thanks also to Phil for his service.

8. Action on the Bills to be Paid:

A motion was made by Matio, seconded by Shaw to pay the bills. The motion passed unanimously.

9. Adjourn:

A motion was made by McDonald, seconded by Shaw to adjourn at 8:22PM. The motion passed unanimously.