

Penbrook Council Meeting Minutes  
Penbrook, PA  
August 6, 2018

1. Call to Order:

On August 6, 2018 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exceptions of Copley and Matio.

2. Action on July 2, 2018 Minutes:

A motion was made by Sweger to have the minutes from the July 2, 2018 Council meeting approved and it was seconded by McDonald. The motion was unanimously approved.

3. Citizen Comments:

No Citizen comments were provided.

4. Reports:

A. Mayor – Since no Police Report was provided at the last Council meeting, both the June and July reports were reviewed. The new 2018 Police Interceptor was picked up earlier in the day and will soon be placed into service. Letters were sent to two part-time applicants for interest in possibly interviewing for vacancies. Also, a total of 11 applicants have applied for the full time position and the Civil Service Commission will continue their vetting of candidates.

B. Treasurer – Secretary Eberly read the Treasurer's report for July 2018. A motion was made by Armbruster and seconded by McDonald to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly thanked the Public Works team for partnering with Steelton to clean out and assess the Boroughs numerous stormwater inlets. Unfortunately, the recent heavy rains resulted in a sinkhole on Ludwig between 26th and 27<sup>th</sup> Streets. An application has been submitted to PEMA for possible reimbursement once this has been corrected. The Borough is working with Susquehanna Township to update the deed for a 20 acre portion of the East Harrisburg Cemetery to reflect it is within Penbrook. Codes Enforcement has been working weekends to address property issues. President Ramper was recognized as receiving the Thomas Chrostwaite Award from PSAB for 30 years of service to Penbrook..

D. Solicitor – No report.

E. Fire Chief- Musser provided an overview of the fire report from the month of July 2018. He also mentioned the Fire Company would be applying for grants in hopes of receiving new air packs.

F. Committees:

1. Codes – Deardorff reviewed the July recap report from the Codes Enforcement office.

2. Public Safety – No report was provided. R. Rhoads reviewed the Emergency Plan and noted minor updates will be discussed at the next Caucus meeting. A resolution will be required to update this plan. All special facilities, such as daycare centers are required to provide copies of their emergency plans to the Emergency Management Director for review and retain on file. With all the recent rain, please be sure to empty any standing water to avoid mosquitoes or the West Nile virus.

3. Parks & Property – McDonald reported the Summer Program had another successful year and has ended. The children, who averaged 19 in attendance daily, enjoyed the program and events. Tomorrow is National Night Out (NNO) at Community Park from 6-8:00PM.

4. Public Works-The Public Works team has been busy working with the Police and other volunteers getting ready for the NNO event. The recent heavy rain events have caused Asylum Run to overflow, so DEP was advised and mitigation occurred as has been agreed upon.

5. Personnel – No report was provided, but Ramper did ask for an Executive Session at the end of the Council meeting to discuss a legal matter.

6. Community & Government – Sweger reminded everyone that NNO was tomorrow night beginning at 6:00PM. Numerous organizations will be on hand helping out and educating the community on opportunities to get involved. There are 61 book bags stuffed with school supplies and will be handed out during the event. The Penbrook School Reunion is scheduled for September 16, 2018. Tickets are available to be purchased in the Borough Office.

7. Budget – A summary report was briefly reviewed highlighted by Armbruster. He also recommended reviewing paying down the Compensatory liability earned by police officers to reduce the liability to the Borough.

8. Authority- Fiscal year 2018-19 Stormwater bills have been sent out allowing for owners to make annual or quarterly payments, just like is done for the real estate taxes. A few members conducted an orientation for our two new Authority members. Please visit the borough's website for various upcoming plans and

information regarding the Authority. The next Authority meeting will be on August 15, 2018 at 6:30PM.

5. New Business:

A. A motion was made by Deardorff, seconded by Armbruster to approve the motion to authorize the Borough Manager to work with PFM Financial Advisors LLC, as Independent Financial Advisors, Eckert Seamans Cherin & Mellott, LLC as Bond/Note Counsel, and the Borough Solicitor in conjunction with the issuance of General Obligation Bond/Notes, Series of 2018, for the purpose of funding various upcoming Borough infrastructure projects.. The motion to approve this request passed unanimously.

B. A motion was made by Armbruster, seconded by Sweger to approve the use of Barley Snyder, LLC as the legal representation for the Civil Service Commission not to exceed \$1,000.00. The motion to approve this request passed unanimously.

6. Visitors Comments:

Steve Garisto – Boas St – Mr. Garisto discussed the traffic off of Walnut and 24<sup>th</sup> Street. He noted the Police Chief provided an update at the last Council meeting on this topic. He still expressed concern regarding the traffic from Walnut Street through 24<sup>th</sup> Street, but did not have a formal traffic count.

Donna Zimmerman – Banks St. – Mrs. Zimmerman asked about parking the wrong way along alleys. She also noted that traffic and parking patterns are causing problems with deliveries to her store. The question was asked when the last times the curbs were painted. She will be providing the Borough office with pictures and addresses of derelict vehicles in her neighborhood and asked for assistance in resolving these matters.

7. Comments from Elected Officials:

A. Shaw– Congratulated Ramper for his award.

B. McDonald– Thanked everyone for attending and congratulated Ramper for his award.

C. Sweger– Thanked everyone for attending tonight's meeting and congratulated Ramper for his award. She also thanked the parks volunteers for their summer program.

D. Deardorff– Congratulated Ramper for his award, thanked everyone for attending, and for the Fire Department's dedication.

E. Mayor Miller – Congratulated Ramper for his award. She mentioned two residents who recently passed who both served the Borough in various capacities, Mr. Kinderman as Mayor and Betty Cassell. She noted that just because an individual is using the roadway does not mean they are breaking the law.

F. Armbruster– Thanked everyone for attending the meeting tonight and congratulated Ramper on his award. Reminded everyone of the first Budget meeting is on Monday, August 13, 2018 at 6:30PM with the Codes Department being reviewed.

G. Ramper– Thanked everyone for attending and for the Police, Codes, Council and Fire Department for their efforts. Thanked John for his hard work and noted he took him out and drove the borough together the other week. He addressed Mr. Garisto that a traffic study was done a year ago for Walnut and 24<sup>th</sup> Street he discussed earlier in the meeting.

8. Action on the Bills to be Paid:

A motion was made by Deardorff, seconded by Shaw to pay the bills. The motion passed unanimously.

9. Adjourn:

A motion was made by Ramper, seconded by McDonald to adjourn at 8:50PM. The motion passed unanimously.