

1. Call to Order:

On April 2, 2018 President Ramper called the Borough Council to order at 7:30 PM, followed by the salute to the flag and a moment of silence. Roll call was taken and all members were present with the exception of Matio and McDonald.

2. Action on Minutes:

A motion was made by Deardorff to have the minutes from the March 5, 2018 Council meeting approved and it was seconded by Sweger. The motion was unanimously approved.

3. Citizen Comments:

Clyde Bateman spoke about sidewalks not being cleaned by some residents in a timely fashion after the past snow event, informed police of uninspected vehicles and asked about portable basketball hoops being used on various streets.

4. Reports:

A. Mayor – Mayor Miller read the police report for March 2018. Candidates were interviewed last week for the part time officer positions and background checks must still be completed. August 7 has been selected for National Night Out and is scheduled to be held between 6-8:00 PM. A meeting will be held on Wednesday evening to discuss various topics associated with this event along with coming up with a theme.

B. Treasurer – Secretary Eberly read the Treasurer's report for March 2018. A motion was made by Armbruster and seconded by Copley to approve the Treasurer's report for audit. The motion passed unanimously.

C. Manager – Eberly thanked the Public Works team for all of their efforts with recent snow/ice events. He had a pre-application meeting with a representative from the State regarding their proposed leaf collection machine grant submission. He also attended a meeting with the Penbrook Athletic Association and are working out the details of the annual contract to use the ball fields. A meeting is scheduled with representatives from Swatara Township on Friday to assess the ball fields. Rettew to provide us with updates and estimates to the work associated with the Low Volume Road Grant later this week. In an effort to pursue future bonding for the Borough, quotes are being requested from 'yellow book' authorized accounting firms in order to perform an annual audit.

D. Solicitor – No report.

E. Engineering – Not asked to be present.

F. Fire Chief – Musser provided an overview of the fire report from the month of March. He also asked about when the Fire Company could expect to receive their delinquent tax funds from 2017.

G. Committees:

1. Codes – Actions under current business.

2. Public Safety – No report given. Order of Succession for the month of April is Matio, Shaw, and Sweger. Bob Rhoads is reviewing the new EMC requirements with new Council members on Saturday.
3. Parks & Property – The next meeting is April 9 at 6:30 PM. Christine Hunter from E. H. Black Associates will be attending to provide the subcommittee with updates on the Elm Street grant project. Rettew is doing an assessment of the Little Valley Park to bring it up to ADA requirements.
4. Public Works – Actions under current business.
5. Personnel – An Executive Session was called by President Ramper to discuss several items.
6. Community & Government – The newsletter was printed and nearly all delivered by the Leos. A meet and greet was held tonight prior to the Council meeting for residents to talk to the new Mayor and Borough Manager. On April 14 from 10-12:00 noon the storm water drain clean-up is planned by the Penbrook Lions. There is also a team from the Fire Company assisting in this effort. On May 5 the annual litter event in conjunction with Keeping Penbrook Beautiful is planned. And on May 8 is Leo Charter Night at 6:00 PM. Council members are encouraged to attend to show their support for all the Leos do for our Borough.
7. Budget – A summary report was briefly reviewed highlighted that enough money is available to pay for the annual debt service bills.
8. Authority – The next Authority meeting is scheduled for April 18 at 6:30 PM. A rain barrel workshop is scheduled through DCCR for June 2. More details will follow on this event. The annual 2018/19 budget will begin to be worked on for the upcoming fiscal year. Carmen Gonzalez spoke about some Authority bills erroneously went out to residents who have already paid their entire bill. These issues are being closely examined to avoid this from occurring again.

5. New Business:

- A. Due to an error on the address on the original agenda, President Ramper opened this topic up for citizen comment. Afterwards, a motion was made by Deardorff, seconded by Armbruster to accept the request for a handicap parking space at 2436 Penbrook Avenue. The motion passed unanimously.
- B. A motion was made by Deardorff, seconded by Ramper to have Janet Stuckey appointed as a Fire Police Officer in Penbrook. The motion passed unanimously. Stuckey was sworn in by Mayor Miller.
- C. A motion was made by Deardorff, seconded by Copley to advertise in the Paxton Herald for a meeting to discuss the proposed changes to the Disorderly Conduct Code Ordinance. The motion passed unanimously.
- D. A motion was made by Armbruster, seconded by Shaw to advertise in the Paxton Herald for a meeting to discuss the proposed changes to the Solid Waste and Recycling Ordinance. The motion passed unanimously.

E. A motion was made by Deardorff, seconded by Shaw to approve the appointment of Mark Wendaur as the Penbrook Borough solicitor to serve in place of Bruce Foreman. The vote was unanimously approved.

F. A motion was made by Deardorff, seconded by Shaw to approve the appointment of Robert Myers as the Penbrook Borough's Building Code Officer. This vote was unanimously passed.

G. A motion was made by Armbruster, seconded by Deardorff to approve the purchase of a new leaf collection machine and box from Stephenson Equipment, Inc. through CoStars at a quoted price, less trade-in value of old leaf equipment, of \$61,302.90. This vote was unanimously approved.

6. Visitors Comments:

Pat Kinsey asked about the annual yard sale. PRI handles this event and it is anticipated to be held in June of each year.

7. Comments from Elected Officials:

A. Deardorff – Thanked everyone for coming out and attending the meeting. He also thanked the Fire Police and for Mark Wendaur for stepping up.

B. Sweger– Thanked everyone for attending. Requested assistance from everyone at the upcoming clean-up events. She also welcomed Janet Stuckey into her new role.

C. Copley– Thanked everyone for attending tonight's meeting.

D. Armbruster– Thanked everyone for the recent retirement party in his honor.

E. Mayor Miller– Thanked everyone for attending the meeting and reminded everyone of the 5K race for Manna on Saturday.

F. Shaw– Thanked everyone for attending the meeting tonight.

G. Solicitor Wendaur– Thanked Council for his appointment.

H. Ramper – Thanked everyone for attending. He expressed appreciation to Janet Stuckey, Bob Rhoads, Fire Company and the Public Works team for all their efforts.

8. Action on the Bills to be Paid:

A motion was made by Sweger, seconded by Shaw to pay the bills. The motion passed unanimously. Ramper asked about payments for uniform expenditures and Tammy asked about an Arney Brothers bill from the Authority.

9. Adjourn:

A motion was made by Ramper, seconded by Deardorff to adjourn at 8:45 PM. The motion passed unanimously.